



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
KAREN SMITH, Trustee, Bronson Twp.  
[VACANT], Trustee, City of Coldwater  
[VACANT], Trustee, Union Twp.

**Board of Trustees Regular Meeting**  
**Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036**  
**Monday, March 21, 2022, 5:30pm**

**MINUTES**



**1. Call to Order**

BDL President Benjamin Jewell called the meeting to order at 5:30 pm.

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

Trustees Present: Benjamin Jewell, Susan Smith, Kimberly Langworthy, Karen Smith

Trustees Absent: Susan Brooks (excused)

Others Present: John Rucker (Director), Kimberly Feltner, Ashley McCall, Jessica Tefft, and Lisa Wood

**4. Time for Public Comments - None.**

**5. Consent Agenda (Items A-H)**

Motion by Susan Smith, supported by Karen Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: February 21, 2022
- B. Bills: February 2022
- C. Financial Statements: February 2022
- D. Branch County Penal Fine Report: January 2022
- E. Management Reports: March 17, 2022
- F. Branch Reports: March 17, 2022
- G. Monthly Statistical Report: February 2022
- H. Publicity and Comments: March 17, 2022

**6. Approval of the Agenda**

Motion by Karen Smith supported by Kimberly Langworthy, to approve the Agenda as submitted. Motion carried.

**7. Resolution for the 2022 Millage and Ballot Language**

Motion by Karen Smith supported by Benjamin Jewell, to accept the ballot language as presented and submit the resolution to the County Clerk. Roll call vote - Jewell, yes; S. Smith, yes; Langworthy, yes and K. Smith, yes. Motion carried.



**BDL ADMINISTRATIVE OFFICES**

10 E. Chicago St., Coldwater MI 49036  
Tel.: 517-278-2341 • Fax: 517-278-2342  
info@BranchDistrictLibrary.org

**8. Rescinding the Virtual Attendance at Board Meetings Policy**

The provisions in the Open Meetings Act which permitted our policy expired on 12/31/21 making our policy defunct.

Motion by Karen Smith supported by Kimberly Langworthy, to rescind the Virtual Attendance at Board Meetings policy. Motion carried.

**9. Resolution Honoring Lisa Wood**

The Board recognizes and sincerely thanks Lisa for her work at the BDL over the last 20 years and wishes her well in her retirement.

Motion by Benjamin Jewell supported by Susan Smith, to accept and present the resolution as written to Lisa Wood. Roll call vote - Jewell, yes; S.Smith, yes; Langworthy, yes and K. Smith, yes. Motion carried.

**10. Appointing a Representative to the Woodlands Library Cooperative Governing Board**

Martha Watson was in her third year of a three-year term (ending 9/30/22) as a representative of the Woodlands Library Cooperative Governing Board when she resigned from the BDL Board, thus resigning from Woodlands. Susan Smith graciously volunteered to fill out the remainder of Martha's term.

Motion by Benjamin Jewell supported by Karen Smith, to appoint Susan Smith as a representative to the Woodlands Library Cooperative Governing Board thus filling out the remainder of Martha's term. Motion carried.

**11. Coldwater Branch Exterior Painting Project**

Motion by Benjamin Jewell supported by Susan Smith, to approve the proposed bid from STP Painting for \$46,600 for the Coldwater Branch Exterior Painting project. Motion carried.

**12. 2021 Annual Report**

The Board reviewed highlights of the 2021 Annual Report booklet. No action necessary.

**13. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, April 18, 2022, at 5:30 pm in the meeting room of the Coldwater Branch Library.

**14. Additional Public Comments** - Kimberly Feltner shared that she and Jessica had found a mystery series, Second Chance Cat, to purchase for the library in Martha's honor. A placard will be added to the books referencing it being in Honor of Martha Watson.

**15. Adjournment**

Motion by Karen Smith, supported by Susan Smith, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:59 pm.

Respectfully Submitted,



Kimberly S. Langworthy  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the BDL Administrative Offices.