

BRANCH REPORTS October 16, 2020

<u>Algansee</u>

Have been busy with the end of year ordering books and Videos. I have also been ordering materials for Grab and Go Take Home Bags. The Bags have been a big success, going out from Algansee Library.

I have also been busy with the Red Cross training. Lots of thinking!!

We have been cleaning every hour and storing books in our back room for 7 days in quarantine. Patrons are slowly coming back, with no problem wearing masks.

Any questions or concerns, please let me know.

Enjoy the beautiful colorful trees!

Thank You,

Janice Clark, Algansee Branch Manager

Bronson

It's been a busy month with staff preparing Grab and Go Kits & recording programs for social media. We have been a little busier with patrons too which is wonderful to see.

There have been staff meetings, manager's meetings, webinars and training sessions to attend. Was glad to have the meeting to discuss ways to increase circulation. Red Cross training will be completed in a couple days.

I have met with Mulder's Moving and Storage in preparation for inside work being done at the branch. Also in contact with Good's Heating and Air about ultraviolet lights for air ducts. Met with a rep from Brussee/Brady Construction and the Engineer they hired to look at the floor in the kids area to see what needs to be done to stop the give.

The elevator quit working earlier this month (with me in it). McNally Elevator was contacted and a serviceman came and said it is a motor. Part has been ordered and I called for an update and they said they plan on being back here next week. I have kept the township informed of what is happening since township elections are held in the township hall downstairs and the elevator is very much needed by November 3.

Have been working with the new Friends board members, answering questions they have and helping them get the financial paperwork filled out they need to have done. The Friends will be holding another Make A Difference Day event on Saturday October 24 at Discount Foods here in Bronson. The nuts should be here by then too.

I feel like a squirrel trying to get everything done before that white stuff comes and it gets super cold. Onward we go!

Submitted by Lynnell Eash

Quincy

Monthly attendance through the doors of our branch is back up around the 1000 mark. Although we still do not see a lot of families and children, we are offering service assistance to many with computer help, faxing, copies, reference questions, etc. We have more patrons coming in to pick up requested holds, than they are spending much time browsing. We see patrons using the wireless outside the building quite often also.

All ages are enjoying the Grab 'n Go kits. Our branches have done such a great job with all these kits and we have some very clever staff!

Renee and I each completed the virtual 3-hour Red Cross/AED training course each staff member was to take. It offered good repetition of scenarios which helped solidify a lot of the information. We did miss the coffee, chocolate and chatter of the in-person Staff Day... maybe next year.

We have good space and areas for our quarantined books and materials and we continue to adhere to the cleaning schedule. It smells very clean when entering our building.

I was able to take part in a Zoom call with authors Nicholas Sparks and Elin Hilderbrand. It was an enjoyable hour and I received an autographed book by Nicholas Sparks which we gave away. Virginia S. won the book and was thrilled because she said she never wins anything!

Respectfully submitted,

Lisa Wood

<u>Sherwood</u>

Hello from Sherwood:

It's hard to believe this month has already passed us by.

Our Grab & Go Kits have been a huge success ~ last month we did blank canvas jigsaw puzzles. We started out with 35 kits and they were gone in the blink of an eye!

This week we're doing Frankenstein paper bag puppets. We started out with 17 kits on Monday, and as of this morning we have 3 kits left.

Although things are very different this year, as you can see, we still got into the Halloween spirit.



Until next month,

Respectfully,

Traci Counterman - Sherwood Branch Manager

Union Twp.

September began at the Union Township branch with a visit from one of our two regular booksellers as Laureen Bowman was here on September 1 and Liz Goble came on September 11. Many quality children's books will be found on our shelves from those purchases, some of which were free. In addition, our Junior Library Guild subscription was up for renewal and I added four more genre subscriptions. We received coupons for free backlisted books and were able to add 52 new titles to our picture, chapter and young adult book collections.

I spent a day with Lisa at the Quincy branch (9/14) and Lynnell at the Bronson branch (9/10) for training purposes, the opportunity to ask questions and glean from their experiences as branch managers. Both were extremely helpful and generous.

Virtual meetings are still the required way to interact with Branch Manager meetings and webinars being the predominant ones. I am still involved with the statewide teen initiative MI Library Quest helping with the development of ideas for the program. I also participated in the Michigan Association for Media in Education (MAME) town hall meeting with public school teachers from around the state.

Webinars for the month of September were superb with one on texting as an outreach tool, food literacy, and the Adaptive Umbrella workshop from Bloomfield Township Public Library. The texting webinar was put on by the Library of Michigan and dealt with Ypsilanti District Library's TALK- Text & Learn for Kindergarten <<u>http://texttolearn.com</u>/> program which will be expanding with IMLS grant monies eventually becoming a statewide offering. The library uses texts to promote literacy to families across the region and shares library happenings as well. Very interesting and exciting! The Food Literacy during a Pandemic one introduced us to numerous topics relating to food that can be incorporated into library programming with many really neat ideas for us to work off of. The Adaptive Umbrella Virtual Training related to various accessibility issues that libraries face with a lot of focus on the senior population and providing programming for them.

I provided more content for BDL's Facebook page with story time (9/10), music (9/9 and 9/16) and sharing the new music book collection (9/11).

Judy and I developed three craft kits for the Grab 'n Go program with a Bookworm Pencil Holder for the children, a God's Eye Turtle to continue Creating STEAM and the introduction of the Old Time Craft kits with Embroidery being the first. We will continue with these three as well as some additional crafts that go with the season or holiday. The local preschool will be participating with an ongoing order of kits for their students.

The book sale is helping to clear out the weeded materials along with the Sustainable Shelves program through Baker & Taylor. We have shipped several boxes of books out and look to

completing the project within the next month. The financial credit Union will receive from the books will be applied to the acquisition of materials in 2021.

Thank you for reading my report!

Julia Baratta, Union Township Branch Manager