



**Branch District
Library**

www.BranchDistrictLibrary.org

BENJAMIN JEWELL, President, City of Coldwater
THOMAS LOWANDE, Vice President, Union Twp.
MARTHA WATSON, Secretary, City of Coldwater
SUSAN BROOKS, Trustee, County-at-Large
KIMBERLY LANGWORTHY, Trustee, County-at-Large
KAREN SMITH, Trustee, Bronson Twp.
SUSAN SMITH, Trustee, Quincy Twp.

Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Monday, February 17, 2020
5:30 pm

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call / Attendance

4. Time for Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now by filling out the provided registration card. Some questions may require research, in which case no answer may be available at this time.

5. Consent Agenda (Items A-J)

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: January 20, 2020
- B) BDL Special Board Meeting Minutes: January 27, 2020
- C) Bills: January 2020
- D) Financial Statements: January 2020
- E) Branch County Penal Fine Report: [not yet available]
- F) Administrative Reports: February 2020
- G) Branch Reports: February 2020
- H) Monthly Statistical Report: December 2019
- I) Monthly Statistical Report: January 2020
- J) Publicity and Comments: February 2020

END OF CONSENT AGENDA

6. Approval of the Agenda

7. 2019 Audit Report

8. Personnel Committee: Met February 12, 2020

9. Draft Employment Handbook

10. Director's Evaluation Process

11. Special Meeting For Statistical Review

12. ALA United for Libraries Short Takes #1: What It Means to Be a Trustee

13. Announcements

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, March 16, 2020, at 5:30 pm in the meeting room of the Coldwater Branch Library.

14. Additional Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so by filling out the provided registration card. There will be a time limit of five minutes per speaker. Some questions may require research, in which case no answer may be available at this time.

15. Adjournment

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
info@BranchDistrictLibrary.org