



**Branch District
Library**

www.BranchDistrictLibrary.org

BENJAMIN JEWELL, President, City of Coldwater
THOMAS LOWANDE, Vice President, Union Twp.
MARTHA WATSON, Secretary, City of Coldwater
SUSAN BROOKS, Trustee, County-at-Large
KIMBERLY LANGWORTHY, Trustee, County-at-Large
KAREN SMITH, Trustee, Bronson Twp.
SUSAN SMITH, Trustee, Quincy Twp.

Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Monday, January 20, 2020
5:30 pm

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call / Attendance**
4. **Election of Officers**
5. **Update Bank Signatures**
6. **Committee Assignments**

2019 Assignments for reference:

- **Building Committee**
 - Benjamin Jewell
 - Kimberly Langworthy
 - Thomas Lowande
 - Carole Bolton (Coldwater Branch Advisory Board)
- **Finance Committee**
 - Susan Brooks
 - Benjamin Jewell
 - Kimberly Langworthy
- **Personnel Committee**
 - Benjamin Jewell
 - Thomas Lowande
 - Martha Watson
- **Public Services Committee**
 - Susan Brooks
 - Thomas Lowande
 - Sue Smith

7. Time for Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now by filling out the provided registration card. Some questions may require research, in which case no answer may be available at this time.

8. Consent Agenda (Items A-F)

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: December 16, 2019
- B) Bills: December 2019
Financial Statements: not available, December 2019 will be covered in the audit next month
- C) Branch County Penal Fine Report: December 2019

- D) Administrative Reports: January 17, 2020
- E) Branch Reports: January 2020
Monthly Statistical Report: not available until after the 2019 audit
- F) Publicity and Comments: January 16, 2020

END OF CONSENT AGENDA

9. Approval of the Agenda

10. Funding Requests

11. Personnel Committee Met 1/9/2020 and 1/14/2020

12. ALA Leadership Conference

13. Announcements

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, February 17, 2020, at 5:30 pm in the meeting room of the Coldwater Branch Library.

14. Additional Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so by filling out the provided registration card. There will be a time limit of five minutes per speaker. Some questions may require research, in which case no answer may be available at this time.

15. Adjournment

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
info@BranchDistrictLibrary.org