



**Branch District
Library**

www.BranchDistrictLibrary.org

BENJAMIN JEWELL, President, City of Coldwater
THOMAS LOWANDE, Vice President, Union Twp.
MARTHA WATSON, Secretary, City of Coldwater
SUSAN BROOKS, Trustee, County-at-Large
KIMBERLY LANGWORTHY, Trustee, County-at-Large
KAREN SMITH, Trustee, Bronson Twp.
SUSAN SMITH, Trustee, Quincy Twp.

**Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Monday, November 18, 2019
5:30 pm**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call / Attendance

4. Time for Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now by filling out the provided registration card. Some questions may require research, in which case no answer may be available at this time.

5. Consent Agenda (Items A-H)

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: October 21, 2019
- B) Bills: October 2019
- C) Financial Statements: October 2019
- D) Branch County Penal Fine Report: October 2019
- E) Administrative Reports: November 2019
- F) Branch Reports: November 2019
- G) Monthly Statistical Report: October 2019
- H) Publicity and Comments: November 2019

END OF CONSENT AGENDA

6. Approval of the Agenda

7. Final Reading of the 2020 Budget

8. Funding Requests

9. Notary Policy

10. List of Fines and Fees Policy

11. BDL Board 2020 Meeting Dates

12. BDL 2020 Closing Dates

13. Personnel Committee: Met on November 13, 2019

14. Announcements

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, December 16, 2019, at 5:30 pm in the meeting room of the Coldwater Branch Library.

15. Additional Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so by filling out the provided registration card. There will be a time limit of five minutes per speaker. Some questions may require research, in which case no answer may be available at this time.

16. Adjournment

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
info@BranchDistrictLibrary.org