

DIRECTOR'S REPORT July 12, 2019

Summer Reading time is in full swing! Fun programs, crafts, and more! Please see all the other reports in this packet detailing what's going on.

In trustee news, Cindy Bland (Quincy) tendered her resignation to the County Commissioners Tuesday. The Commissioners then appointed Sue Smith to the Quincy seat and Karen Smith (no relation) to the Bronson seat.

We have recently interviewed internal and external candidates for the approved positions of bookkeeper and Coldwater Branch Manager. We interviewed some really great people. We hope to have made a decision and heard back from the candidates soon so we can make an announcement.

Work continues on a variety of fronts as we continue to train and cross-train while looking to fill the approved open positions. Curtis and Angie are, among other things, working on testing our replacement digital signage system, we hope to have this improved system deployed before too long. I have begun preparation for the 2020 budget and continue to work on the job descriptions. The management team is revisiting the Strategic Plan to make sure we stay on track, even during this difficult time of transition. Work also continues on the Personnel Manual.

The date of our next upgrade to the Evergreen integrated library system has been set for September 18. We'll be prepping for this over the next few weeks, and there should be minimal downtime only after business hours. Past upgrades have gone very smoothly.

Submitted by John Rucker



JULY 2019 Assistant Director Report

Guess the Stars Contest: BDL conducted a district wide virtual
guessing contest on Facebook where we asked people to guess the
number of confetti stars in a jar to win one of two free planetarium
passes graciously donated by Kingman Museum in Battle Creek. This
relates to our 2019 SRP, "Universe of Stories" and helped drive some
additional traffic and likes for our Facebook page. This was
advertised both on our website and Facebook. Winners were from
Quincy and Coldwater



- The Director and I met with our Nationwide representative to update contact information and reviewed benefit options for BDL employees.
- Took part in policy review with a board trustee
- Participated in interviews for the Coldwater Branch Manager and Bookkeeper positions.

Training:

• Library of Michigan Webinar: Narcan in Michigan Libraries - What the new law means

Submitted,

Kimberly Feltner



DIRECTOR OF PUBLIC SERVICESJuly 2019

- A Universe of Stories: Summer Reading Program 2019 is going strong with two weeks left! BDL Patrons began logging on June 3 and will continue to log until July 26. For the first time, all 6 branches are beginning and ending the summer reading program at the same time and as a district we are offering the same grand prizes at all of our branches. Several local sponsors for the program will assist in providing milestone prizes throughout the eight weeks and grand prizes. Registration will continue to be open until the program's completion date. To date, there are 168 Adults, 697 Children, and 125 Teens registered for the program. That's nearly 1000 SRP registrations!
- Teen Services are holding two district wide programs this month: Constellation Jars, and Space Rock magnets. At Coldwater, there are two additional programs: A movie night where *The Host* will be playing, and a Mythology "Constellation tour".
- This month has brought a host of meetings including a policy review meeting with Martha. I will also be attending the annual luncheon for the BCCF on July 17.
- Five branches participated in the "Space Babies" program; a build-an-alien stuffed animal. The program had great success and 135 kids were able to make and take the cutest purple alien baby!

Submitted by Jessica Tefft