



BENJAMIN JEWELL, President, City of Coldwater  
THOMAS LOWANDE, Vice President, Union Twp.  
MARTHA WATSON, Secretary, City of Coldwater  
CINDY BLAND, Trustee, Quincy Twp.  
SUSAN BROOKS, Trustee, County-at-Large  
KIMBERLY LANGWORTHY, Trustee, County-at-Large  
[VACANT], Trustee, Bronson Twp.

Board of Trustees Regular Meeting  
Coldwater Branch Library  
10 E. Chicago St., Coldwater MI 49036  
Friday, May 24, 2019  
11:00 am

MINUTES

**1. Call to Order**

BDL President Jewell called the meeting to order at 11:00 am.

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

Board Members Present: Benjamin Jewell, Thomas Lowande, Cindy Bland, Susan Brooks

Board Members Absent: Kimberly Langworthy, Martha Watson (both excused)

Others Present: John Rucker, Kimberly Feltner, Jessica Tefft, Gina Horn

**4. Time for Public Comments**

None.

**5. Approval of Agenda**

Motion by Jewell, supported by Lowande, to approve the Agenda as. Motion carried.

**6. Lifting Hiring Freeze for Branch Manager Position**

Motion by Jewell, supported by Lowande, to approve lifting the hiring freeze, to fill the Coldwater Branch Manager position. Motion carried.

**7. Updating Policy on Virtual Attendance at Board Meetings:**

Motion by Lowade, supported by Brooks, to remove the trial period and make the Virtual Attendance Policy permanent. Motion carried.

**8. Deadline for Submissions for filling Trustee Vacancy**

There was much discussion about the process. It was agreed upon that applications will be part of the June board packet for the board to review during the meeting.

Motion by Jewell, supported by Bland, to accept applications for the Trustee position through June 13, 2019, a decision will be made at the June 17<sup>th</sup> board meeting and a

**recommendation will go to the County Commissioners. Motion carried.**

**9. Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 17, 2019, at 5:30 pm in the basement of the Bronson Branch Library.

**10. Additional Public Comments**

None.

**11. Adjournment**

Respectfully Submitted,

Gina Horn  
BDL Administrative Assistant

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
secretary@BranchDistrictLibrary.org