



**Branch District  
Library**

www.BranchDistrictLibrary.org

BENJAMIN JEWELL, President, City of Coldwater  
THOMAS LOWANDE, Vice President, Union Twp.  
MARTHA WATSON, Secretary, City of Coldwater  
CINDY BLAND, Trustee, Quincy Twp.  
SUSAN BROOKS, Trustee, County-at-Large  
MARGARET CLEMENS, Trustee, Bronson Twp.  
KIMBERLY LANGWORTHY, Trustee, County-at-Large

**Board of Trustees Regular Meeting  
Algansee Branch Library  
580-B S. Ray-Quincy Rd., Quincy, MI 49082  
Monday, May 20, 2019  
5:30 pm**

**AGENDA**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

**4. Time for Public Comments**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now by filling out the provided registration card. Some questions may require research, in which case no answer may be available at this time.

**5. Consent Agenda (Items A-H)**

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: April 15, 2019
- B) Bills: April 2019
- C) Financial Statements: April 2019
- D) Branch County Penal Fine Report: April 2019
- E) Administrative Reports: May 2019
- F) Branch Reports: May 2019
- G) Monthly Statistical Report: April 2019
- H) Publicity and Comments: May 2019

END OF CONSENT AGENDA

**6. Approval of the Agenda**

**7. Board Per Diem Forms**

**8. Purchasing Policy**

**9. Funding Requests**

**10. Ad-Hoc Committee: Met May 10, 2019**

**11. Public Services Committee: Met May 14, 2019**

**12. Personnel Committee: Met May 17, 2019**

**13. Staff In-Service: October 14, 2019**

**14. Report from this month's host branch: Algansee Branch**

**15. Trustee Resignation**

**16. Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 17, 2019 at 5:30 pm in the basement of the Bronson Branch Library.

**17. Additional Public Comments**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so by filling out the provided registration card. There will be a time limit of five minutes per speaker. Some questions may require research, in which case no answer may be available at this time.

**18. Adjournment**

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
secretary@BranchDistrictLibrary.org