



MEMORANDUM

COLDWATER BRANCH
(Main Library)
10 E. Chicago St.
Coldwater MI 49036
(517) 278-2341
Fax (517) 279-7134

ALGANSEE BRANCH
580-B S. Ray-Quincy Rd.
Quincy MI 49082
(517) 639-9830

BRONSON BRANCH
207 N. Matteson St.
Bronson MI 49028
(517) 369-3785

QUINCY BRANCH
11 N. Main St.
Quincy MI 49082
(517) 639-4001

SHERWOOD BRANCH
118 Sherman St.
Sherwood MI 49089
(517) 741-7976

LUCILLE E. DEARTH
UNION TWP. BRANCH
195 N. Broadway St.
Union City MI 49094
(517) 741-5061

TO: BDL Board of Trustees
FROM: Linda Lyshol, Library Director
DATE: September 13, 2018
RE: Capital Request from Bronson Branch

The Bronson Branch request the use of capital funds in the amount of \$12,027.54 for the purchase of the following items; we have \$57,561.10 in capital.

Metal Shelving for the kids' area:
9 Sections with end panels--Sections: \$4,500 + End Panels \$839.94
2 Coat Racks for media center and one for programs downstairs: \$801.44

Heavy Duty Steel Chairs for programs downstairs (we have broken several of the townships metal chairs): 24 x \$33.59 = \$806.16

Chairs for Toddler Time: 12 x \$58.99= \$707.88

Adjustable height tables for Toddler Time: 2 x \$239.99=\$479.98

Podium on wheels (We have had to borrow from other places): \$309.99

Bike Rake for parking lot area: \$334.99

Heavy Duty Waste Receptacle for parking lot area: \$1,204.99 (the one we have has been dragged out into the parking lot and dumped a couple times and is broken now; this one they won't be able to move)

Shredder for office: \$849.99

Bulletin Board for outside to fasten to the wall: \$599.99

Library Logo Interior Floor Mat (in front of the desk, it can be imprinted with Branch District Library): \$209.99

2 Cigarette Disposal: \$382.20