

Board of Trustees Regular Meeting
Alganssee Branch Library
580 S. Ray Quincy Rd. Quincy, MI 48082
Monday, May 21, 2018
5:30 pm

MINUTES

1. Call to Order

BDL President Jewell called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Board Members Present: Benjamin Jewell, Susan Smith, Margaret Clemens, Kimberly Langworthy, Thomas Lowande.

Board Members Absent: Martha Watson (excused)

Others Present: Adam Nelson, Keezia Wilson, Yasmine Alsurami, Jessica Tefft, Kimberly Feltner, Jan Clark, Erica Ewers, John Rucker. Linda Lyshol, Gina Horn, Mrs. Lowande.

4. Time for Public Comments

None.

5. Consent Agenda (Items A-H)

Motion by, Lowande, supported by Smith, to approve the Consent Agenda as amended and the place the items within on file. Motion carried.

A) BDL Regular Board Meeting Minutes: April 16, 2018

B) Bills: April 1 – 30, 2018

C) **Financial Statements: April 30, 2018 Moved to Action Item # 7**

D) Branch County Penal Fine Report: March 2018

E) Branch County Penal Fine Report: April 2018

F) Administrative Reports: May, 2018

G) Branch Reports: May 2018

H) Monthly Statistical Report: April 2018

I) Publicity and Comments: May 2018

J) Emergency Manual

END OF CONSENT AGENDA

6. Approval of the Agenda

Motion made by Langworthy, supported by Clemens, to approve the Agenda as written. Motion carried.

7. TAC: Jessica Tafft introduced her Tac (Teen Advisory Club) that helped her come up with programs and fun things for the teens to do throughout the year. Thank you to our Seniors that are leaving us and good luck to you, Kezia Wilson and Yasmine Alsuami! We wish you the best!

8. Financial Statement: Moved from Consent Agenda Item 5.C – Financial Statements: April 30, 2018. ((Special Revenues, Morton Trust) Ewers would like to see it go into a CD if the rates are right. The Financial Manger will look into CD rates for the Morton Trust.

9. Proposal for Space & Needs Assessments
Motion by Clements, supported by Lowande, to approve the Space and Needs Assessment’s for three of our branches, Algansee, Sherwood and Coldwater. The steering committee will include someone from the township.

10. Report from this month's host branch: Jan Clark
Thank you for coming to our little library. We have been doing some programing for Summer Reading and getting ready to get Rocking. I can't wait for my new clerk! Thank you for that!
Placed on file.

11. Announcements
The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 18, 2018 at 5:30 pm in the basement of the basement of the Bronson Branch Library.

12. Additional Public Comments
None.

13. Adjournment

Respectfully Submitted,

Sue Smith
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org