

Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Monday, April 16, 2018
5:30 pm

MINUTES

1. Call to Order

BDL President Jewell called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Board Members Present: Benjamin Jewell, Susan Smith, Margaret Clemens, Kimberly Langworthy, Thomas Lowande.

Board Members Absent: None

Others Present: [The Open Meetings Act does not require non-speaking members of the public who attend to be identified. We may list them something like: "...and 4 members of the public attended", or list their actual names if they have voluntarily given them or are speaking. Also list library employees who attend.]

4. Time for Public Comments

None.

5. Consent Agenda (Items A-H)

Motion made by Jewell, supported by Clemens, to approve the Consent Agenda combining items #7 & 10 together, amended and place the items within on file. Motion carried.

- A) BDL Regular Board Meeting Minutes: March 26, 2018
- B) Bills: March 1 – 31, 2018
- C) Financial Statements: March 2018
Branch County Penal Fine Report: N/A
- D) Administrative Reports: April 2018
- E) Branch Reports: April 2018
- F) Monthly Statistical Report: March 2018
- G) Publicity and Comments: April 2018

END OF CONSENT AGENDA

6. Approval of the Agenda

Motion made by Smith, supported by Lowande, to approve the Agenda as written. Motion carried.

7. Personnel Committee: Met April 11, 2018

Motion by Lowande, supported by Clemens to approve the resolution as written.

Motion carried.

Motion by Jewell, supported by Clemens, to approve the Employee Resolution and Policy. Motion carried.

Motion by Jewell, supported by Smith to allow a \$5,000 budget for the first year of Employee & Volunteers appreciation program. Motion carried.

8. Public Services Committee: Met April 13, 2018

Motion by Jewell, supported by Langworthy, to approve the Holbrook Heritage Research Center Policy. Motion carried

9. Strategic Plan

Motion by Lowande, supported by Smith, to approve the Branch District Library Strategic Plan. Motion approved.

10. Resolution Daniel Gordon

Motion by Smith, supported by Jewell, to approve the resolution honoring Daniel Gordon for his service on the BDL Board of Trustees. Motion carried.

Report from this month's host branch: Kimberly Feltner, Coldwater Branch Manager reports.

Placed on file.

11. Announcements

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 18, 2018, at 5:30 pm in the meeting Basement of the Bronson Branch Library.

12. Additional Public Comments

None.

13. Adjournment

Respectfully Submitted,

BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org