



**Branch District
Library**

www.BranchDistrictLibrary.org

BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
MARTHA WATSON, Secretary, County-at-Large
MARGARET CLEMENS, Trustee, Bronson Twp.
DANIEL GORDON, Trustee, City of Coldwater
DOLORES HUFFMAN, Trustee, County-at-Large
MARILYN JOHNSON, Secretary, Union Twp.

Board of Trustees Regular Meeting
Sherwood Branch Library
118 Sherman St., Sherwood, MI 49089
Monday, June 19, 2017
5:30 pm

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call / Attendance

4. Introductions and Welcome to New Board Member

5. Committee Assignments

- **Current Committee Assignments**

6. Time for Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now by filling out the provided registration card. Some questions may require research, in which case no answer may be available at this time.

7. Consent Agenda (Items A-H)

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A. BDL Regular Board Meeting Minutes: May 15, 2017
- B. Bills: May 12 & 26, 2017
- C. Financial Statements: May 2017
- D. Branch County Penal Fine Report: April 2017
- E. Administrative Reports: June 2017
- F. Branch Reports: June 2017
- G. Monthly Statistical Report: May 2017
- H. Publicity and Comments: June 16, 2017

END OF CONSENT AGENDA

8. Approval of the Agenda

9. Capital Request

10. Notary Services and change to Fines & Fees Policy

11. Strategic Planning Consultant

12. Staff Training: October 9 & 10, 2017

13. Report from this month's host branch: Sherwood

14. Discussion of process for Director's Annual Performance Review

15. Announcements

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, July, at 5:30 pm in the meeting room of the Coldwater Branch Library.

16. Additional Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so by filling out the provided registration card. There will be a time limit of five minutes per speaker. Some questions may require research, in which case no answer may be available at this time.

17. Adjournment

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org