

**Board of Trustees Regular Meeting  
Coldwater Branch Library  
10 E. Chicago St., Coldwater MI 49036  
Monday, October 17, 2016  
5:30 pm**

**MINUTES**

**1. Call to Order**

BDL President Erica Ewers called the meeting to order at 5:30 pm.

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

Board Members Present: Erica Ewers, Daniel Gordon, Benjamin Jewell, Marilyn Johnson, Susan Smith, Board Members Absent: Lewis Uhrig (excused), Martha Watson (excused).

Others Present: Linda Lyshol, John Rucker, Gina Horn, Darlene Curtis, Carole Bolton, Lynnell Eash, Kimberly Feltner, Lisa Wood.

**4. Time for Public Comments**

None.

**5. Consent Agenda (Items A-M)**

**Motion made by Gordon, supported by Jewell, to approve the Consent Agenda as written and place the items within on file. Motion carried.**

- A) BDL Regular Board Meeting Minutes: September 19, 2016
- B) Financial Statements: September 2016
- C) 3<sup>rd</sup> Quarter 2016 Financial Statements
- D) Branch County Penal Fine Report: September 2016
- E) Director's Report: October 2016
- F) Assistant Director's Report: October 2016
- G) Branch Reports: October 2016
- H) Monthly Statistical Report: September 2016
- I) Book Budget: September 2016
- J) Capital Projects: September 2016
- K) Community Promotions Budget: September 2016
- L) Trust Information: September 2016
- M) Financial Information: September 2016  
Publicity and Comments: none this month

END OF CONSENT AGENDA

**6. Approval of the Agenda**

**Motion made by Smith, supported by Gordon, to approve the Agenda, adding resignation of Louis Uhrig. Motion carried.**

**7. Bills: September 1, 2, 16 and September 30, 2016**

**Motion made by Gordon, supported by Jewell, to approve the bills of September 1, 2, 16 and September 30,**

**2016. Motion carried.**

**8. CD Renewal**

**Motion made by Johnson, supported by Jewell, to move the CD from Chemical bank to Southern Michigan Bank & Trust for 59 months at 2%. Motion carried**

**9. Capital Requests:**

**Motion made by Jewell, supported by Smith, to approve Algansee branch Capital request of \$4,500 for the purpose of constructing a tower to enable improved Internet access. Motion carried.**

**Motion by Jewell, supported by Smith, to approve the Quincy branch Capital request not to exceed \$225 to purchase 2 storage shelving units. Motion carried.**

**10. Board Resignation: Motion by Johnson, supported by Smith, to accept the resignation of Louis Uhrig from the Branch District Library Board. Motion carried.**

**11. Proposed Holidays for 2017.**

**Motion by Jewell, supported by Gordon, to approve the proposed Holiday Closings. Motion carried.**

**12. Proposed Payroll dates for 2017**

Placed on file

**13. Coldwater Public Library Advisory Board President, Carole Bolton**

The library signs out front are in need of repair, and the CPL Advisory Board would like to have the Holbrook Research Center added to the sign. **Motion by Jewell, supported by Gordon, to refer the library signs to the Building Committee. Motion carried.**

**14. Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, November 21, 2016, at 5:30 pm in the meeting room of the Coldwater Branch Library.

**15. Additional Public Comments**

None.

**A) Adjournment**

**Motion by Gordon, supported by Smith to adjourn the meeting. Meeting adjourned at 5:51pm**

Respectfully Submitted,



Marilyn Johnson  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
secretary@BranchDistrictLibrary.org