

**Board of Trustees Regular Meeting
Lucille E. Death Union Twp. Branch District Library
195 N. Broadway St., Union City, MI 49094
Monday, September 19, 2016
5:30 pm**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call / Attendance

4. Time for Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

5. Consent Agenda (Items A-M)

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: August 15, 2016
- B) Financial Statements: August 2016
- C) Branch County Penal Fine Report: NA
- D) Director's Report: September 12, 2016
- E) Assistant Director's Report: September 16, 2016
- F) Branch Reports: September 15, 2016
- G) Monthly Statistical Report: August 2016
- H) Book Budget: August 2016
- I) Capital Projects: August 2016
- J) Community Promotions Budget: August 2016
- K) Trust Information: August 2016
- L) Financial Information: August 2016
- M) Publicity and Comments: September 2016

END OF CONSENT AGENDA

6. Approval of the Agenda

7. Bills: August 4, 8, 16 and August 19, 2016

8. Capital Requests

9. Personnel Committee: August 15, and September 13, 2016

10. Public Services Committee: August 31, 2016

11. Reciprocal Borrowing Agreement

12. Draft Changes to Policy & Procedure for Purchasing

13. Staff Training

14. Report from this month's host branch:

15. Announcements

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, October 17, 2016, at 5:30 pm in the meeting room of the Coldwater Branch Library.

16. Additional Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

17. Adjournment

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org