

**Board of Trustees Regular Meeting  
Bronson Branch Library  
207 N. Matteson St., Bronson MI 49028  
Monday, June 20, 2016  
5:30 pm**

**AGENDA**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

**4. Time for Public Comments**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

**5. Consent Agenda (Items A-Q)**

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: May 16, 2016
- B) CPL Regular Board Meeting Minutes: May 9, 2016
- C) Financial Statements: May 2016
- D) Branch County Penal Fine Report: May 2016
- E) Acting Director's Report: June 17, 2016
- F) Branch Reports: June 2016
- G) Coldwater Kids' Place Report: June 2016
- H) Coldwater Adult Programming Report: June 2016
- I) Systems Librarian Report\*: June 17, 2016  
\* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.
- J) Monthly Statistical Report: May 2016
- K) Book Budget: May 2016
- L) Capital Projects: May 2016
- M) Community Promotions Budget: May 2016
- N) Trust Information: May 2016
- O) Financial Information: May 2016
- P) Newspaper Coverage: June 17, 2016
- Q) Patron Comments: June 17, 2016

END OF CONSENT AGENDA

**6. Approval of the Agenda**

**7. Bills: May 1, 13, and 27, 2016**

- 8. CD Renewal**
- 9. Capital Requests**
- 10. Technology Committee: Met June 8, 2016**
- 11. Finance Committee: Met June 8, 2016**
- 12. Personnel Committee**
  - A) First Year Director Expectations**
  - B) Moving Expense**
- 13. Expense Reimbursement Policy**
- 14. Coldwater Branch Lease**
- 15. Union Twp. / Burlington Twp.**
- 16. Report from this month's host branch: Bronson**
- 17. Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, July 18, 2016, at 5:30 pm at the Quincy Branch Library.

**18. Additional Public Comments**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

**19. Adjournment**

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
secretary@BranchDistrictLibrary.org