

**Board of Trustees Regular Meeting
Alganssee Branch Library
580-B S. Ray-Quincy Rd., Quincy MI 49082
Monday, May 16, 2016
5:30 pm**

AGENDA

1. Call to Order

2. Pledge of Allegiance

3. Roll Call / Attendance

4. Time for Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

5. Consent Agenda (Items A-Q)

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: April 18, 2016
- B) BDL Special Board Meeting Minutes: April 27, 2016
- C) BDL Special Board Meeting Minutes: May 13, 2016
- D) CPL Regular Board Meeting Minutes: April 11, 2016
- E) Financial Statements: April 2016
- F) Branch County Penal Fine Report: April 2016
- G) Acting Director's Report: May 13, 2016
- H) Branch Reports: May 2016
- I) Coldwater Kids' Place Report: May 2016
- J) Coldwater Adult Programming Report: May 2016
- K) Systems Librarian Report*: May 13, 2016
* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.
- L) Monthly Statistical Report: April 2016
- M) Book Budget: April 2016
- N) Capital Projects: April 2016
- O) Community Promotions Budget: April 2016
- P) Trust Information: April 2016
- Q) Newspaper Coverage: May 13, 2016
Patron Comments: none
Correspondence: none

END OF CONSENT AGENDA

6. Approval of the Agenda

7. Bills: April 1, April 15, and April 29, 2016**8. Capital Requests****9. Finance Committee Report: Met April 27, 2016**

- **Forgiveness of Overdue Fines Policy (1995): Recommend to rescind**
- **Policy on Library Materials Budget (1995): Recommend to rescind**
- **Reimbursement Policy (draft)**
- **Credit Card / Line of Credit Policy (draft)**
- **Chemical Bank CD: Maturing May 20, 2016**

10. Request for New Line of Credit: Amazon Corporate Credit Line**11. Building Committee Report: Met April 28, 2016**

- **Coldwater Branch Lease Draft**

12. Director Search Update**13. Report from this month's host branch: Algansee****14. Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 20, 2016, at 5:30 pm at the Bronson Branch Library.

15. Additional Public Comments

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

16. Adjournment

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org