



**Coldwater Public  
Library**

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President  
JAMES TROUST, VICE PRESIDENT  
KELLI NANTZ, Secretary  
LORI LOVEBERRY  
RALPH STEVENS

Approved  
January 11, 2016

Advisory Board Regular Meeting  
10 E. Chicago St., Coldwater MI 49036  
Monday, December 14, 2015  
4:00 PM

**MINUTES**

President Bolton called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

**PLEDGE OF ALLEGIANCE**

**Attendance**

Carole Bolton, CPL Board President; James Troust; Ralph Stevens; Kelli Nantz; Lori Loveberry; John Rucker; Bonnie Sherman; Ben Jewell; Gina Horn

**ABSENT**

None

**Approval of the Agenda**

**Motion by Troust, supported by Stevens, to accept the CPL agenda as presented. Motion carried.**

**Approval of the Minutes**

**Motion by Stevens, supported by Troust, to approve the minutes of November 9, 2015 and November 18, 2015 as amended. Motion carried.**

**CORRESPONDENCE**

None

**FINANCES**

1. Listing of Revenues: November 2015
2. Statement of Cash Flow: November 2015

**Motion by Stevens, supported by Nantz, to accept the listing of revenues and statement of cash flow. Motion carried.**

**PENDING BUSINESS**

None

**NEW BUSINESS**

1. Heritage Room Report: Sherman reports
  1. For the Month of November there were 7 internet request, 16 phone requests and 40 visitors.
2. Director's Report: Rucker reports

1. Two long awaited projects at Coldwater are underway. The stairs and the elevator. A darker color of carpeting will be installed on the stairs and landings. Elevator work has started and we have been given a 3 week time frame.
2. The lights and ballast outside. The recommendation is to replace and modernize the light fixtures. The ballast inside will need replacement soon as well.
3. Our 37 year-old fire alarm is not compatible with the current upgraded wiring system. Coldwater will have money in Capital for the first time in years.
4. The computer tables and changing tables needed upgrading as well.
5. The final timeline for the Director Search is February 29th at the Coldwater Township building from 5 to 7 pm for an open forum. The interviews will be held March 1st from 9am to 1pm at the Coldwater Township building.
6. November 10th Rucker was a guest speaker at Noon Rotary.
7. The Coldwater Branch lease was sent to Jeff Budd. By February we will have a joint meeting.
8. We hired for 6 positions. Four at Coldwater Branch, including 1 cataloger.
9. Currently we are talking with a pest control company, which is the cost of doing business with libraries.

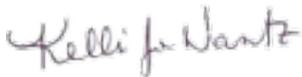
### **PATRONS CONCERNS & COMMENTS**

None

### **ADJOURNMENT**

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:30 p.m.

Respectfully submitted



Kelli Nantz  
CPL Board Secretary

Gina Horn  
Recording Secretary

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