



**Coldwater Public
Library**

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President
JAMES TROUST, VICE PRESIDENT
KELLI NANTZ, Secretary
LORI LOVEBERRY
RALPH STEVENS

Approved
October 12, 2015

Advisory Board Regular Meeting
10 E. Chicago St., Coldwater MI 49036
Monday, September 14, 2015
4:00 PM

MINUTES

President Bolton called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Attendance

Carole Bolton, CPL Board President; Ralph Stevens; Kelli Nantz; Lori Loveberry; John Rucker; Bonnie Sherman; Darlene Curtis; Gina Horn; Benjamin Jewell

ABSENT

James Troust (excused); Daniel Gordon (excused)

Approval of the Agenda

Motion by Stevens, supported by Nantz, to accept the CPL agenda as presented. Motion carried.

Approval of the Minutes

Motion by Stevens, supported by Loveberry, to approve the minutes of August 10, 2015 as amended. Motion carried.

CORRESPONDENCE

None

FINANCES

1. Listing of Revenues: August 2015
2. Statement of Cash Flow: August 2015

Motion by Stevens, supported by Nantz, to accept the listing of revenues and statement of cash flow. Motion carried.

PENDING BUSINESS

1. Holbrook Heritage Room Aide: Discussion of who the HHR Aide is employed by. Coldwater Public Library Board is only an Advisory Board. Stevens expressed his umbrage at the Branch District Library Board's decisions on matters without consulting the Coldwater Public Library Advisory Board. Jewell will take the concerns of the Coldwater Public Library Advisory Board to Branch District Library Board.
2. 2016 Meeting Dates for CLP Board: CPL Board roll call vote to approve 2016 meeting dates. Yes - 4; Nay - 0; Absent 1

NEW BUSINESS

1. Heritage Room Report: Sherman reports
 1. There were 15 internet requests, 34 phone requests and 54 patrons.
 2. We received a request from a 95 year old gentleman looking for letters that were written. We have been able to find most of them so far.
 3. We should have a metal plaque on the Book Scanner to say in Memory of David Renshaw. Sherman and Horn will check on it.
 4. We have a Kansas Railroad map. We are trying to figure out how to send it to a Railroad Museum in Kansas. This is something that the previous Director was helping us work on. The map is from the 1870's.
2. Director's Report: Interim Rucker reports
 1. The Director's search will take 6 months or more.
 2. The book scanner was ordered as well as the camera for it. The total was \$1,900.
 3. The gutter work that you see going on should last another 10 days before it is completed.
 4. The east entryway had some bricks that had worked their way up and were a tripping hazard. They could not be replaced, so cement was used and it looks nice. The work was done by Bracy & Jahr.
 5. The parking lot lights are out and the fixtures are rotting. We are getting bids to replace them.
 6. The carpet along the steps is still an issue. Rucker is meeting with the contractor on Wednesday.
 7. The budget is finished and will be passed on to the Finance Committee for 2016 fiscal year.
 8. Rucker has been splitting his time between his office and the Public Services desk. After a Director is hired, we will begin the search for a new Head of Public Services.
 9. The carpets were cleaned over the weekend.
 10. We are working on the Coldwater lease.

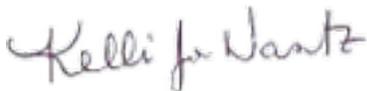
PATRONS CONCERNS & COMMENTS

None

ADJOURNMENT

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:45 p.m.

Respectfully submitted



Kelli Nantz
CPL Board Secretary

Gina Horn
Recording Secretary

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