



**Coldwater Public
Library**

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President
JAMES TROUST, VICE PRESIDENT
KELLI NANTZ, Secretary
LORI LOVEBERRY
RALPH STEVENS

Advisory Board Regular Meeting
10 E. Chicago St., Coldwater MI 49036
Monday, August 10, 2015
4:00 PM

MINUTES

President Bolton called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Attendance

Carole Bolton, CPL Board President; James Troust; Ralph Stevens; Kelli Nantz; John Rucker, Interim Director; Gina Horn, Administrative Assistant, Bonnie Sherman, Holbrook Heritage Room Clerk, Benjamin Jewell, BDL Board Representative.

ABSENT

Lori Loveberry

Approval of the Agenda

Motion by Troust, supported by Nantz, to accept the CPL agenda as presented. Motion carried.

Approval of the Minutes

Motion by Stevens, supported by Troust, to approve the minutes of July 13, 2015, as amended (adding Bonnie Sherman to the attendance). Motion carried.

CORRESPONDENCE

None

FINANCES

1. Listing of Revenues: July 2015
2. Statement of Cash Flow: July 2015

Motion by Troust, supported by Nantz, to accept the listing of revenues and statement of cash flow. Motion carried.

PENDING BUSINESS

None

NEW BUSINESS

1. Heritage Room Report: Sherman reported.
 1. There were 20 phone calls, 55 visitors, 13 internet inquiries and there were people from 10 different states that visited the Holbrook Heritage Room last month.

2. The projects that were started when Atkin was here are on hold, as we are not sure what to do now. She was having us scan the descriptions, addresses and photos of homes in Coldwater, so they could be added to the library's digital archives. The major part of the getting those online and doing digital editing is what we can not do.
 3. Another volunteer is needed. We are finding ourselves short staffed with vacations and whatnot. Currently we have 5 volunteers, each working 4 to 6 hours at least once a week, often more.
2. Director's Report: Rucker, Interim Director reported
1. Rucker is working as Interim again. We are short staffed as well.
 2. There is nothing new to share, Rucker is trying to get up to speed on the many projects that Atkin had going.
 3. Bracy & Jahr are working on the exterior bricks.
 4. The AED's are installed at each branch.
 5. The Building Committee has asked Ralph Stevens to go over the Coldwater Building lease and their proposed changes. Jeff Budd, with the City will be available to meet.
 6. Rucker has been going over files/emails and is beginning the budget.
 7. Most of our staff has been here for years and are self starters and will continue to do their jobs.
 8. Kate Andrade, Director of the Woodlands Cooperative will be at the BDL Board Special Meeting, on August 19th at 5:30 pm. The board has several questions

PATRONS CONCERNS & COMMENTS

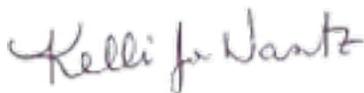
Stevens: This board has appreciated Evette Atkin's professionalism and wishes her god speed. Stevens will write a letter to Atkin and have it available at Gina Horn's desk for the board members to sign if they wish.

Bolton asked the BDL Rep., Benjamin Jewell, to let the BDL Board know she would to be on the Selection Committee, when they choose one.

ADJOURNMENT

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:43 p.m.

Respectfully submitted



Kelli Nantz
CPL Board Secretary

Gina Horn
Recording Secretary

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