

**Board of Trustees Regular Meeting  
Coldwater Branch Library  
10 E. Chicago St., Coldwater MI 49036  
Monday, April 20, 2015  
5:30 pm**

**AGENDA**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call / Attendance**

**4. Time for Public Comments**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

**5. Consent Agenda (Items A-O)**

Items listed in the Consent Agenda are considered to be routine matters or items not needing further discussion. Board members should indicate now if they would like any items moved from the Consent Agenda for discussion. Approval of these items will be enacted in one motion.

- A) BDL Regular Board Meeting Minutes: March 16, 2015
- B) CPL Regular Board Meeting Minutes: April 13, 2015
- C) Financial Statements: March 2015
- D) Quarterly Branch Statement: March 31, 2015
- E) Branch County Penal Fine Report: January, February, and March 2015
- F) Branch Reports: March 2015
- G) Coldwater Kids' Place Report: April 2015
- H) Coldwater Adult Programming Report: April 2015
- I) Systems Librarian Report\*: April 15, 2015
- J) Monthly Statistical Report: March 2015
- K) Book Budget: March 2015
- L) Capital Projects: March 2015
- M) Newspaper Coverage: April 15, 2015
- N) Patron Comments: April 15, 2015
- O) Correspondence: City of Coldwater

**END OF CONSENT AGENDA**

**6. Approval of the Agenda**

**7. Bills:** March 20, April 1, April 3, and April 17, 2015

**8. Finance Committee:** Met March 23, 2015

**9. Capital Requests:**

A) Coldwater Branch Dumbwaiter

B) Union Twp. Branch

**10. Staff In-Service Day**

**11. Personnel Committee:** Met April 8, 2015

**12. Personnel Policy Manual Rewrite**

**13. Director's Report:** April 17, 2015

**14. Website Privacy Policy**

**15. FOIA Policy**

**16. Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, May 18, 2015, at 5:30 pm at the Algansee Branch Library.

**17. Additional Public Comments**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

**18. Adjournment**

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
secretary@BranchDistrictLibrary.org