



Coldwater Public Library

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President
KELLI NANTZ, Secretary
RALPH STEVENS
JAMES TROUST

Advisory Board Regular Meeting
10 E. Chicago St., Coldwater MI 49036
Monday, February 13, 2012
4:00 PM

MINUTES

President Bolton called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Attendance

Carole Bolton, CPL Board President; James Troust; Ralph Stevens; Kelli Nantz; Dave Renshaw; Benjamin Jewell; Evette Atkin; Jeanne Berg

ABSENT

Ralph Stevens (excused)

Approval of the Agenda

Motion by Troust, supported by Nantz, to accept the CPL agenda as presented. Motion carried.

Approval of the Minutes

Motion by Nantz, supported by Troust, to approve the minutes of November 10, 2014 as submitted. Motion carried.

CORRESPONDENCE

None

FINANCES

1. Listing of Revenues: November 2014
2. Statement of Cash Flow: November 2014

Motion by Troust, supported by Nantz, to accept the listing of revenues and statement of cash flow. Motion carried.

PENDING BUSINESS

None

NEW BUSINESS

1. Heritage Room Report:
 1. Dave Renshaw reported 28 visitors in November, 8 phone calls, 9 emails received.
 2. Renshaw also reported assistance was given to the in research for Union City patron regarding a displaced person.

2. Director's Report: Atkins reports

1. She will assist in helping organize requests that come to the Heritage and research how to set up a system to know which staff or volunteer is working on these requests to help everyone know where they are on each project.
2. There are several plastic document containers that were purchased and are not being used by the Heritage Room. The Bronson branch would be willing to use these in their historical/genealogy area. **Troustr motioned to allow Bronson to have these containers; seconded by Nantz. Motion approved.**
3. discussed annual donation letter being drafted which will include information about four ways to give to the library. These are contributions to both Branch District Library and the Heritage Room; a fund being set up at the Branch County Community Foundation or the Branch County Community Children's Choir. Once letter has been reviewed by both Carole Bolton for the Heritage Room and Martha Watson for the Branch District Library these will be sent out and hopefully by the end of this week.
4. We have an excess and duplicate local high school yearbooks and is asking if alright to withdraw these from the system if necessary and sell them. Dave Renshaw stated that he would also check on sharing materials with the Fort Wayne library. Carole Bolton stated that Jeff Bailey from the Coldwater High School has some duplicates also and would be willing to provide any duplicates needed here for free. **Nantz motioned to sell and remove any excess yearbooks; seconded by Troustr. Motion approved.**

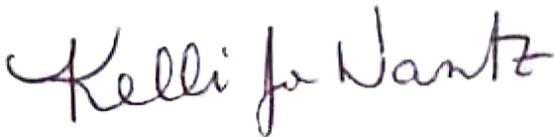
PATRONS CONCERNS & COMMENTS

None

ADJOURNMENT

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:40 p.m.

Respectfully submitted



Kelli Nantz

CPL Board Secretary

Gina Horn
Recording Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org