



MARTHA WATSON, President County-at-Large  
ERICA EWERS, Vice President, County-at-Large  
BONNIE FRICK, Secretary, Quincy  
DANIEL GORDON, City of Coldwater  
BENJAMIN JEWELL, City of Coldwater  
MARILYN JOHNSON, Union Twp.  
LEWIS UHRIG, Bronson

**Board of Trustees Regular Meeting  
Coldwater Branch Library  
10 E. Chicago St., Coldwater MI 49036  
Monday, March 17, 2014  
5:30 pm**

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL / ATTENDANCE**

**APPROVAL OF THE AGENDA**

Board members should indicate now if they would like any items moved from the CONSENT AGENDA to the DISCUSSION & ACTION ITEMS section.

**TIME FOR PUBLIC COMMENTS**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

**CONSENT AGENDA (ITEMS 1-15)**

Items listed in the CONSENT AGENDA are considered to be routine matters or items not needing further discussion. Approval of these items will be enacted in one motion.

Meeting Minutes

1. BDL Regular Board Meeting: February 24, 2014
2. CPL Regular Board Meeting: February 10, 2014

Finances

3. Financial Statements: February 2014  
Branch County Penal Fine Report: not available

Reports from Branches & Departments

4. Branches: March 14, 2014
5. Coldwater Kids' Place: March 2014
6. Coldwater Adult Programming: March 2014
7. Systems Librarian\*: March 14, 2014

\* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

**Statistical Reports & Informational Items**

8. Monthly Statistical Report: February 2014
9. Book Budget: February 2014
10. Capital Projects: February 2014
11. Utility Comparison Update: March 2014
12. Newspaper Coverage: February 2014
13. Millage Pamphlet
14. Emergency Manual

**Correspondence & Patron Comments**

15. Patron Comments

**END OF CONSENT AGENDA****DISCUSSION & ACTION ITEMS (ITEMS 16-25)**

16. BDL Regular Board Minutes: January 13, 2014
17. Bills: February 21, March 1, and March 7, 2014
18. Signatures on Bank Accounts
19. Pay off HVAC loan
20. Capital Improvement Requests
21. Sherwood Branch Amendment to the Plan of Service
22. Personnel Committee: Met March 4, 2014
23. Board Training Date: April 21 at 3 pm
24. Director's Report: March 13, 2014
25. Policy Review: Code of Conduct

**ADDITIONAL COMMENTS & ANNOUNCEMENTS**

This is a time for participation from the public. Those wishing to speak should indicate their desire to do so now and identify themselves for the record. Some questions may require research, in which case no answer may be available at this time.

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, April 21, 2014 at 5:30 pm in the meeting room of the Coldwater Branch Library.

**ADJOURNMENT**

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
[secretary@BranchDistrictLibrary.org](mailto:secretary@BranchDistrictLibrary.org)