



**Coldwater Public
Library**

10 E. Chicago St. Coldwater MI 49036

CAROLE BOLTON, President
EDIE BAUCHARD, Secretary
KELLI NANTZ
RALPH STEVENS
JAMES TROUST

Approved
April 8, 2013

Advisory Board Regular Meeting
10 E. Chicago St., Coldwater MI 49036
Monday, March 11, 2013
4:00 PM

MINUTES

President Bolton called the meeting of the Coldwater Public Library Board of Directors to order at 4:00 p.m.

PLEDGE OF ALLEGIANCE

Attendance

Carole Bolton, CPL Board President; James Troust; Kelli Nantz; Georgann Reppert; Evette Atkin; Gina Horn

ABSENT

Ralph Stevens; Edie Bauschard

Approval of the Agenda

Motion by Troust, supported by Nantz, to accept the CPL agenda as presented. Motion carried.

Approval of the Minutes

Motion by Nantz, supported by Troust, to approve the minutes of March 11, 2012 as submitted. Motion carried.

CORRESPONDENCE

None

FINANCES

1. Listing of Revenues: February 2013
2. Statement of Cash Flow: February 2013

Motion by Troust, supported by Nantz, to accept the listing of revenues and statement of cash flow. Motion carried.

PENDING BUSINESS

1. Volunteer Appreciation: It was decided that the CPL Board would supply the food for the Volunteer Appreciation Luncheon on Tuesday, April 23rd, 2013 from 11:30 - 1 pm.
 1. Sandwiches - Bauschard; Salad - Bolton; Desert - Nantz; Drinks - Troust; Chips - Stevens; Fruit & fresh condiments - Atkin; Bolton will pick up gift cards at Meijers; Horn will send out invitations; the library will provide the paper products.

NEW BUSINESS

1. Heritage Room Report: Renshaw reports
 1. We had 45 visitors last month; 1 out of state; 9 phone requests and 1 internet request.
2. Director's Report: Atkin reports
 1. Notice the wooden partition on the first floor, which is where Gina will be from now on. We moved her down to the first floor so that we can have better staff coverage of the first and second floors.
 2. We are in the process of updating the Emergency Procedure Manual, which was last updated in 1983. We will be having fire drills.

PATRONS CONCERNS & COMMENTS

None

ADJOURNMENT

The meeting of the Coldwater Public Library Advisory board is adjourned at 4:45 p.m.

Respectfully submitted

Kelli Nantz
Acting CPL Board Secretary

Gina Horn
Recording Secretary

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