



DOROTHY CHERRY, President, County-at-Large
GEORGANN REPPERT, Vice President, City of Coldwater
BONNIE FRICK, Secretary, Quincy
PHILIP ANDERSON, Trustee, County-at-Large
LYNDA CHAN, Trustee, City of Coldwater
GAYLE CLOVER, Trustee, Bronson
MARILYN JOHNSON, Trustee, Union Twp.

Approved
September 17, 2012

Board of Trustees Regular Meeting
Bronson Branch
219 Matteson St., Bronson MI 49028
Monday, August 20, 2012
6:00 pm

MINUTES

CALL TO ORDER

BDL President Dorothy Cherry called the meeting to order at 6:00 pm.

PLEDGE OF ALLEGIANCE

Dorothy Cherry, BDL Board President; Georgann Reppert, BDL Vice President; Bonnie Frick, BDL Secretary; Philip Anderson (left at 7:05 pm); Lynda Chan (arrived at 6:10 pm; left at 7:00 pm); Gayle Clover; John Rucker; Evette Atkin; Gina Horn.

ABSENT

Marilyn Johnson (excused).

APPROVAL OF THE AGENDA

Motion made by Clover, supported by Frick, to approve the Agenda discussing Health Care Coverage as # 17. Motion carried.

TIME FOR PUBLIC COMMENTS

None.

CONSENT AGENDA (ITEMS 1-14)

Motion made by Frick, supported by Anderson, to approve the Consent Agenda after moving items # 12, 13 & 14 to Discussion & Action and the remaining items within on file. Motion carried.

Meeting Minutes

1. BDL Regular Board Meeting of July 16, 2012
2. CPL Regular Board Meeting of July 9, 2012

Reports from Branches & Departments

3. Branches: August 2012
4. Coldwater Kids' Place: August 2012
5. Automation*: August 11, 2012

* The Automation Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

Finances

6. Financial Statements: July 2012
7. Branch County Penal Fine Report: July 2012

Statistical Reports & Informational Items

8. Monthly Statistical Report: July 2012
9. Book Budget: July 2012
10. Capital Projects: July 2012
11. Current Committee Assignments
12. Juvenile Code of Conduct *** Moved to Discussion & Action
13. Juvenile Code of Conduct Enforcement *** Moved to Discussion & Action
14. 12 Month Goals *** Moved to Discussion & Action

Correspondence & Patron Comments

15. Patron comments
Placed on File.

END OF CONSENT AGENDA**DISCUSSION & ACTION ITEMS (ITEMS 16-33)**

16. Bills: 19. July 13, 2012; July 27, 2012 and August 10, 2012 **Motion made by Reppert, supported by Clover, to approve the bills of July 13, 2012; July 27, 2012 and August 10, 2012. Motion carried.**
17. Health Care Coverage - Alternatives are outlined on plans provided. The recommendation of the Finance Committee is to continue the current coverage until December 31st and switch at that time to the Blues HSA plan (Health Savings Account) effective January 1, 2013. **Motion made by Anderson, supported by Clover to continue the current coverage until December 31, 2012 and switching to the Blues HASA plan, described in column 4 of the chart, effective January 1, 2013. Anderson retracts his motion, and Clover retracts her support. Motion by Reppert, supported by Frick, to continue with our current health care coverage until December 31, 2012, switching to the Simply Blue HSA -Health Savings Account plan, with coverage for voluntary abortion and elective drug coverage Beginning January 1, 2013. Reppert requested a roll call vote: Ayes: 5; Nays: 1; Absent: 1; Motion carried.**
18. Director's Report: August 15, 2012
19. 2013 BDL Meeting Dates: **Motion made by Reppert, supported by Frick, to approve the 2013 meeting dates as presented. Roll call vote: Ayes: 4; Nays: 0; Absent: 3 Motion carried.**
20. 2013 BDL Holiday Closing Dates: **Motion carried by Reppert, supported by Frick, to approve the 2013 BDL Holiday Closing Dates, as submitted. Roll call vote: Ayes: 4; Nays: 0; absent: 3; Motion carried.**
21. Millage (May 2012) - Due to budget constraints, the BDL Director would like to suggest we go for a millage vote in May of next year.
22. Consult with Ann Seuryneck @ Foster Swift Collins & Smith: The Director suggested consulting with an attorney that works with library law especially since we may be preparing for a millage. **Motion by Clover, supported by Reppert, to stay with local attorneys. Motion carried.**
23. Board Training - Atkin would like to have the recent board members and herself as the director to attend board training. The board would like to have the director contact her sources from someone to come talk to us including, getting millage passed. The BDL board is in agreement that additional training is needed for all board members.

24. Coldwater Branch Building Ownership - Rucker & Atkin met with Jeff Budd on August 10th to discuss the ownership of the building. During the search for grants to help with the repairs at the Coldwater branch, it was discovered that the only grants that are available require that the library own the building. There was discussion about transferring ownership of the Coldwater building, since the BDL has been paying for all upkeep of the building anyway. It was City Manager, Jeff Budd's opinion that this and items # 25 & #26 would require a vote of the Coldwater Board. We need to talk to our attorney about legal ramifications.
25. Dissolution of Coldwater Public Library: Discussed.
26. Loan of Henry Clay Lewis Collection of Paintings: Discussed.
27. Assistant Director Compensation: **Motion made by Clover, supported by Frick, to end the additional hours of compensation for the Assistant Director, to end at the end of August or the last pay period of August. Motion Carried.** Now that the transition to our new director is complete, **motion by Clover, supported by Reppert, to change the Assistant IT hours from 30 to 26 hours. Motion carried.**
28. Building Committee Report: Met July 24, 2012: Contractors at Brucee Brady do not want to bid the Coldwater exterior repairs as a whole, due to the fact that they do not know what they are getting into and don't feel they could give us an accurate quote until they have done one elevation. **Motion by Reppert, supported by Frick, to accept the bid from Brucee-Bracy and specify that they do the east elevation first. Motion carried.** The board would like to informed immediately if the side of the building is going to cost more than what funds we have available.
29. Finance Committee Report: July 24, 2012
 - A) Recommended, no further mid-year cuts, but will prepare for major cuts for the 2013 budget.
30. Juvenile Code of Conduct: Refer to the Children's services Committee to have a meeting.
31. Juvenile Code of Conduct Enforcement
32. 12 Month Goals: Personnel Committee is to meet with the Director.
33. Bronson Branch report: Eash reports
 - A) Summer Movies – we had 75 people show up to the first movie night and have had a great turnout for each movie night after; the average was 40.
 - B) Summer Reading Program: 271 in the club, 163 finished; total numbers 175 children; 35 teens; 61 adults. Prizes for everyone who finished were for the children: gift coupon from Ye Olde Book Shoppe; Fair passes; McDonald happy meal and a prize from the show case. Teens and adults received a coupon from Ye Olde Book Shoppe, and their choice of 100th anniversary t-shirt; book bag; cinch bag or ornament.
 - C) The Township hall was used regularly during the summer. Youth Center used our movie license twice to show a movie to the kids; a weekly book discussion group from Ryan School met each Tuesday, daycare came over several times with their older kids to use computers, color and play downstairs.
 - D) City asked for the room twice for the EPA.
 - E) John and I met with Tom Brady from Brusee-Brady to discuss the Media Center project requirements for the computers. They are hoping to break ground yet in August.
 - F) Friends upcoming fund raisers: Fazoli's Spaghetti Dinner, Terri Lynn Nuts sale, Picking up black walnuts, and the on-going book sale.
 - G) Lynnell has attended the Township meeting to let them know how the summer went and will attend the city council meeting to report to them also

ANNOUNCEMENTS & ADDITIONAL COMMENTS

1. The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, September 17, 2012 at 6:00 pm at the Alganssee branch.

ADJOURNMENT

Motion made by Clover, supported by Reppert, to adjourn the meeting. Motion carried.
The meeting was adjourned at 8:40 pm.

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036

(517) 278-2341

secretary@BranchDistrictLibrary.org