



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
JOSEPH LYNCH, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

Board of Trustees Regular Meeting
Bronson Branch Library, 207 N. Matteson St., Bronson MI 49028
Monday, August 18, 2025, 5:30pm

MINUTES

DRAFT

1. Call to Order

BDL President Benjamin Jewell called the meeting to order at 5:32 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Trustees Present: Susan Brooks, Robert Hostetler, Benjamin Jewell, Kimberly Langworthy, Karen Smith, Susan Smith

Trustees Absent: Joseph Lynch (excused)

Others Present: Lynnell Eash, Kimberly Feltner, John Rucker

4. Consent Agenda

Motion by Kimberly Langworthy, supported by Susan Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: July 21, 2025
- B. Building Committee: met August 13, 2025
- C. Bills: July 2025
- D. Financial Statements: July 2025
- E. Branch County Penal Fine Report: not yet available
- F. Management Reports: August 14, 2025
- G. Branch Reports: August 14, 2025
- H. Monthly Statistical Report: July 2025
- I. Publicity and Comments: August 14, 2025
- J. Celebrating Branch County Bookmobiles, Past and Present

5. Approval of the Agenda

Motion by Kimberly Langworthy, supported by Karen Smith, to approve the Agenda as submitted. Motion carried.

6. Policy Review: Borrowing and Lending Policy

Motion by Karen Smith, supported by Susan Smith, to change "Available to educators at schools and homeschools within the service area" to "Teacher cards are available to educators at schools, homeschools and daycares within the service area" within the Borrowing and Lending Policy. Motion carried.



BDL ADMINISTRATIVE OFFICES

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BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.

7. Family Fright Night Early Closure Request

Motion by Susan Brooks, supported by Karen Smith, to approve the request to close the Coldwater Branch from 2pm to 5pm on October 17, 2025 to prepare for Family Fright Night. Motion carried.

8. Report from this month's host: Bronson Branch Manager, Lynnell Eash

Summer reading program finished this year with 177 participants, 57 of which completed the program. Graduation was held for four children who completed the "1,000 books before Kindergarten" challenge. Mr. Jim had to cancel the ever popular cup stacking event but is rescheduled for September. Staff were busy in August attending school open houses and the Branch County Fair. Elevator repairs have been completed and a toddler handrail has been installed as well. The Friends group will be having their book sale in November.

9. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, September 15, 2025, at 5:30 pm in the Algansee Branch Library.

10. Public Comments - None.**11. Adjournment**

Motion by Susan Smith, supported by Karen Smith, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:39 pm.

Respectfully Submitted,



Kimberly S. Langworthy
BDL Board Secretary