



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
JOSEPH LYNCH, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

Board of Trustees Regular Meeting
Quincy Branch Library, 580-B S. Ray-Quincy Rd., Quincy MI 49082
Monday, July 21, 2025, 5:30pm

MINUTES

APPROVED
8/18/2025

1. Call to Order

BDL President Benjamin Jewell called the meeting to order at 5:33 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Trustees Present: Susan Brooks, Robert Hostetler, Benjamin Jewell, Kimberly Langworthy, Joseph Lynch

Trustees Absent: Karen Smith (excused), Susan Smith (excused)

Others Present: Kimberly Feltner, John Rucker, Jessica Tefft, 1 member of Quincy Friends group

4. Consent Agenda

Motion by Susan Brooks, supported by Joseph Lynch, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: June 16, 2025
- B. Bills: June 2025
- C. Financial Statements: June 2025
- D. Branch County Penal Fine Report: June 2025
- E. Management Reports: July 17, 2025
- F. Branch Reports: July 17, 2025
- G. Monthly Statistical Report: June 2025
- H. Publicity and Comments: July 17, 2025

5. Approval of the Agenda

Motion by Kimberly Langworthy, supported by Joseph Lynch, to approve the Agenda as submitted. Motion carried.

6. Contribution for the Bronson Branch Elevator Repair

Motion by Joseph Lynch, supported by Susan Brooks, to approve \$3,516.43 from the A. Barnett fund to split the total cost of \$7,032.86 with the Bronson Township to make needed elevator repairs at the Bronson Branch. Motion carried.

7. Policy Review: Borrowing and Lending Policy

Motion by Kimberly Langworthy, supported by Susan Brooks, to update the Borrowing and Lending Policy as proposed by the Public Services Committee. Motion carried.



BDL ADMINISTRATIVE OFFICES

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BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.

8. Report from this month's host: Quincy Branch

Quincy's Branch Manager returns from maternity leave tomorrow. John, Kimberly and Jessica have all taken turns in covering in her absence and shared a few brief updates with the Board including the changing of the Storywalk book.

9. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, August 18, 2025, at 5:30 pm in the Bronson Branch Library.

10. Public Comments - None.

11. Adjournment

Motion by Joseph Lynch, supported by Susan Brooks, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:44 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kimberly S. Langworthy".

Kimberly S. Langworthy
BDL Board Secretary