



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
JOSEPH LYNCH, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

Board of Trustees Regular Meeting
Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036
Monday, April 21, 2025, 5:30pm

MINUTES

APPROVED
5/19/2025

1. Call to Order

BDL President Benjamin Jewell called the meeting to order at 5:31 pm.

2. Pledge of Allegiance

3. Roll Call /Attendance

Trustees Present: Susan Brooks, Robert Hostetler, Benjamin Jewell, Kimberly Langworthy, Joseph Lynch, Karen Smith

Trustees Absent: Susan Smith (excused)

Others Present: Kimberly Feltner, John Rucker, Jessica Tefft

4. Consent Agenda

Motion by Karen Smith, supported by Joseph Lynch, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: March 17, 2025
- B. Bills: March 2025
- C. Financial Statements: March 2025
- D. Branch County Penal Fine Report: February 2025
- E. Management Reports: April 17, 2025
- F. Branch Reports: April 17, 2025
- G. Monthly Statistical Report: March 2025
- H. Publicity and Comments: April 16, 2025
- I. Letter to Coldwater City Council in Support of Streetscape Project

5. Approval of the Agenda

Motion by Joseph Lynch, supported by Karen Smith, to approve the Agenda as submitted. Motion carried.

6. Draft Bookmobile Service Policy

Motion by Karen Smith, supported by Susan Brooks, to approve the draft policy with the removal of "S" after Route on page 2. Motion carried.

7. Panic Buttons

Those present discussed and reviewed quotes Kimberly Feltner received for a couple of different options for panic buttons. The Board didn't feel either option offered the desired outcome (guaranteed response,



BDL ADMINISTRATIVE OFFICES
10 E. Chicago St., Coldwater MI 49036
Tel.: 517-278-2341 • Fax: 517-278-2342
info@BranchDistrictLibrary.org

BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.

response time, etc.). Other possibilities such as an internal response system alerting other library staff were discussed. No action taken.

8. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, May 19, 2025, at 5:30 pm at the Lucille E. Dearth Union Twp. Branch Library.

9. Public Comments - None.

10. Adjournment

Motion by Karen Smith, supported by Kimberly Langworthy, to adjourn the meeting. Motion carried. The meeting was adjourned at 6:02 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kimberly S. Langworthy". The signature is written in dark ink and is positioned above the printed name and title.

Kimberly S. Langworthy
BDL Board Secretary