



BENJAMIN JEWELL, President, City of Coldwater  
SUSAN SMITH, Vice President, Quincy Twp.  
KIMBERLY LANGWORTHY, Secretary, County-at-Large  
SUSAN BROOKS, Trustee, County-at-Large  
ROBERT HOSTETLER, Trustee, City of Coldwater  
JOSEPH LYNCH, Trustee, Union Twp.  
KAREN SMITH, Trustee, Bronson Twp.

**Board of Trustees Regular Meeting**  
**Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036**  
**Monday, March 18, 2024, 5:30pm**

**MINUTES**

**APPROVED**  
**APRIL 15, 2024**

**1. Call to Order**

BDL President Benjamin Jewell called the meeting to order at 5:30 pm.

**2. Pledge of Allegiance**

**3. Roll Call /Attendance**

Trustees Present: Robert Hostetler, Benjamin Jewell, Kim Langworthy, Joseph Lynch, Karen Smith

Trustees Absent: Susan Brooks, Susan Smith

Others Present: John Rucker, Kimberly Feltner

**4. Consent Agenda**

Motion by Karen Smith, supported by Joseph Lynch, to approve the Consent Agenda and place the items within it on file. Motion carried.

- A. BDL Regular Board Meeting Minutes: February 19, 2024
- B. Bills: February 2024
- C. Financial Statements: February 2024
- D. Branch County Penal Fine Report: January 2024
- E. Management Reports: March 14, 2024
- F. Branch Reports: March 13, 2024
- G. Monthly Statistical Report: February 2024
- H. Publicity and Comments: March 14, 2024

**5. Approval of the Agenda**

Motion by Karen Smith supported by Joseph Lynch, to approve the Agenda as submitted. Motion carried.

**6. Purchasing Requests**

Motion by Karen Smith supported by Kim Langworthy, to approve the request of \$15,660.58 from the general fund to renew the surveillance camera system in use at the Coldwater Branch with Verkada for another 5 years. Motion carried.

Motion by Joseph Lynch supported by Karen Smith, to approve the request for a \$15,000.00 deposit from general fund for services estimated at a total of \$72,550.00 (this is a rough "worst-case scenario" estimate) from Mulder's Moving for the upcoming carpeting project. Motion carried.



**BDL ADMINISTRATIVE OFFICES**  
10 E. Chicago St., Coldwater MI 49036  
Tel.: 517-278-2341 • Fax: 517-278-2342  
info@BranchDistrictLibrary.org

*BDL will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities upon one week's notice by writing or calling the BDL Administrative Offices.*

**7. Annual Report**

The 2023 Annual Report for BDL was reviewed including discussions of the most popular checked-out items of 2023, the launching of the StoryWalk at Heritage Park, various programs and events (including the popular Foam Party to celebrate the end of the 2023 Summer Reading Program) and several facilities improvements.

**8. Announcements**

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, April 15, 2024, at 5:30 pm in the meeting room of the Coldwater Branch Library.

**9. Public Comments** - None.

**10. Adjournment**

Motion by Karen Smith supported by Kimberly Langworthy, to adjourn the meeting. Motion carried. The meeting was adjourned at 6:02 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Kimberly S. Langworthy".

Kimberly S. Langworthy  
BDL Board Secretary