



BENJAMIN JEWELL, President, City of Coldwater
SUSAN SMITH, Vice President, Quincy Twp.
KIMBERLY LANGWORTHY, Secretary, County-at-Large
SUSAN BROOKS, Trustee, County-at-Large
ROBERT HOSTETLER, Trustee, City of Coldwater
JOSEPH LYNCH, Trustee, Union Twp.
KAREN SMITH, Trustee, Bronson Twp.

Board of Trustees Regular Meeting
Coldwater Branch Library, 10 E. Chicago St., Coldwater MI 49036
Monday, November 21, 2022, 5:30pm

MINUTES

APPROVED
12/19/22

1. Call to Order

BDL Secretary Kimberly Langworthy called the meeting to order at 5:31 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Trustees Present: Kimberly Langworthy (Secretary), Susan Brooks, Robert Hostetler, Joseph Lynch and Karen Smith

Trustees Absent: Benjamin Jewell (excused) and Susan Smith (excused)

Others Present: John Rucker and Jessica Tefft

4. Time for Public Comments - None.

5. Consent Agenda (Items A-H)

Motion by Susan Brooks, supported by Karen Smith, to approve the Consent Agenda and place the items within it on file. Motion carried.

A. BDL Regular Board Meeting Minutes: October 17, 2022

B. Bills: October 2022

C. Financial Statements: October 2022

D. Branch County Penal Fine Report: September 2022

E. Management Reports: November 17, 2022

F. Branch Reports: November 16, 2022

G. Monthly Statistical Report: October 2022

H. Publicity and Comments: October 17, 2022

6. Approval of the Agenda

Motion by Karen Smith, supported by Susan Brooks, to approve the Agenda as submitted. Motion carried.

7. Budget Hearing: Final Reading of the 2023 Operating and Special Revenues Budgets

No feedback was received from the public in regards to the 2023 budget. Motion by Joseph Lynch, supported by Susan Brooks, to approve the 2023 Operating and Special Revenues Budgets as written. Motion carried.



BDL ADMINISTRATIVE OFFICES

10 E. Chicago St., Coldwater MI 49036

Tel.: 517-278-2341 • Fax: 517-278-2342

info@BranchDistrictLibrary.org

8. BDL Board Meeting Dates for 2023

The Board was presented with a list of dates for 2023 Board Meetings. Motion by Karen Smith, supported by Susan Brooks, to approve the dates as presented. Motion carried.

9. BDL Holidays and Closing Dates for 2023

The Board was presented with a list of 10 holidays and 2 staff training days during which the BDL will be closed in 2023. Motion by Karen Smith supported by Joseph Lynch, to approve the dates as presented. Motion carried.

10. Announcements

The next regularly scheduled meeting of the Branch District Library Board of Trustees will be held Monday, December 19, 2022, at 5:30 pm in the meeting room of the Coldwater Branch Library.

11. Additional Public Comments - None.

12. Adjournment

Motion by Susan Brooks, supported by Karen Smith, to adjourn the meeting. Motion carried. The meeting was adjourned at 5:40 pm.

Respectfully Submitted,



Kimberly S. Langworthy
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the BDL Administrative Offices.