

Board of Trustees Regular Meeting
Alganssee Branch Library
580-B S. Ray Quincy Rd., Quincy, MI 49082
Monday, October 16, 2017
5:30 pm

MINUTES

1. Call to Order

BDL President Jewell called the meeting to order at 5:40 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Board Members Present: Marilyn Johnson, Susan Smith, Margaret Clemens, Benjamin Jewell.

Board Members Excused: Martha Watson, Delores Hoffman

Others Present: John Rucker, Linda Lyshol, Lisa Wood, Jan Clark, Todd Johnson, Erica Ewers, Gina Horn, Jon Rick.

4. Public Comments

None.

5. Consent Agenda (Items A-H)

Motion made by Jewell, supported by Smith, to approve the Consent Agenda moving items A) September Minutes, B) Bills and E) Administrative Reports to the Action and Discussion portion of the meeting and approve the Consent Agenda as amended and place the items within on file. Motion carried.

A) ***BDL Regular Board Meeting Minutes: September 25, 2017 ***Moved to Action & Discussion

B) ***Bills: September 1 – 30, 2017 ***Moved to Action & Discussion

C) Financial Statements: September 2017

D) Branch County Penal Fine Report: September 2017

E) ***Administrative Reports: October 2017 ***Moved to Action & Discussion

F) Branch Reports: October 2017

G) Monthly Statistical Report: October 2017

H) Publicity and Comments: October 2017

END OF CONSENT AGENDA

6. Approval of the Agenda

Motion made by Johnson, supported by Smith, to approve the Agenda as amended with items A) September Minutes, B) Bills and E) Administrative Report moved from the Consent agenda to discussion & action. Motion carried.

7. Finance Committee: Met October 13, 2017

Jewell Reports: We met about the budget, hopefully it will be published soon. If you have questions prior to the next meeting, please contact Ben, Sue, Margaret or Linda.

8. Personnel Committee: Met October 4, 2017

9. * BDL Regular Board Meeting Minutes: September 25, 2017**
Motion by Smith, supported by Johnson approve the minutes as corrected (Marilyn-Martha J. Watson, Secretary) and approve the minutes of September 25, 2017 as corrected. Motion carried.

10. Bills: September 1 – 30, 2017
Motion made by Johnson, supported by Clemens, to approve bills of September 2017. Motion carried.

11. Administrative reports: Discussion
Motion by Clemens, supported by Smith, to approve the Administrative reports with corrections. Motion carried.

12. Personnel Committee:
Motion by Smith, supported by Clemens, to approve the employment contract for Kimberly Feltner. Motion carried.

13. Closing Dates
Motion by Smith, supported by Jewell, to approve the 2018 closing dates. Motion carried.

14. Alganssee Branch: Jan Clark reports

- A) **We enjoy having someone from the management team come out to visit every week.**
- B) **We have been doing lots of crafts and purchasing new books.**

15. Announcements
The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, December 18, 2017 at 5:30 pm in the meeting room of the Coldwater Branch Library.

16. Additional Public Comments
None.

17. Adjournment
Motion by Clemens, supported by Smith to adjourn the meeting. Meeting adjourned at 6:11pm

Respectfully Submitted,



Martha J. Watson
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week’s notice to the Branch District Library by writing or calling the following:
Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org