

Approved
January 16,
2017

Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Monday, December 19, 2016
5:30 pm

MINUTES

1. Call to Order

BDL President Erica Ewers called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Board Members Present: Erica Ewers, Benjamin Jewell, Marilyn Johnson, Susan Smith, Martha Watson.

Board Members Absent: Daniel Gordon (excused).

Others Present: John Rucker, Linda Lyshol, Gina Horn, Lynnell Eash, Darlene Curtis, Kimberly Feltner, Lisa Wood and other members of the public.

4. Time for Public Comments

None.

5. Consent Agenda (Items A-J)

Motion by Watson, supported by Jewell, to approve the Consent Agenda as written and place the items within on file. Motion carried.

- A) BDL Regular Board Meeting Minutes: November 21, 2016
- B) Financial Statements: November 2016
- C) Financial Reports: November 2016
- D) Branch County Penal Fine Report: November 2016
- E) Director's Report: December 2016
- F) Assistant Director's Report: December 2016
- G) Branch Reports: December 2016
- H) Monthly Statistical Report: November 2016
- I) Publicity and Comments: December 2016
- J) Industrial Facilities Tax Exemption

END OF CONSENT AGENDA

6. Approval of the Agenda

Motion by Jewell, supported by Johnson, to approve the Agenda as written. Motion carried.

7. Amend corrected 2016 Budget

Motion by Watson, supported by Jewell, to accept the amended 2016 Budget. Motion carried.

8. Amend 2016 Special Revenues

Motion made by Watson, supported by Jewell, to approve the amended 2016 Special Revenues with corrections. Motion carried.

9. Finance Committee Met: November 28 & 30, 2016**10. Final reading and Approval of the 2017 Budget**

A) **Budget Summary**

B) **2017 Proposed Budget**

Ewers called the 2017 Budget hearing to order.

Motion by Watson, supported by Smith, to close the Public Hearing on the 2017 Budget. Motion carried.

Motion by Watson, supported by Smith, to approve the 2017 budget as submitted. Motion carried.

11. Truth in Taxation Hearing – Ewers called to order the Truth in Taxation Hearing.

Motion by Jewell, supported by Watson, to close the Truth & Taxation Hearing. Motion carried.

Motion by Ewers, supported by Jewell, to approve up to the maximum allowable millage not to exceed the 2016 rate of 1.105 mill. Motion carried.

12. Bills: November 1, 11, 25 and November 30, 2016

Motion by Johnson, supported by Smith, to approve the bills of November 1, 11, 25 and November 30, 2016. Motion carried.

13. Capital Request: Quincy Branch

Motion by Watson, supported by Smith, to approve a one-time non-precedent setting Capital transfer of \$50,000 to rehab the Quincy Branch building. Motion carried.

14. Personnel Committee: Met December 12, 2016

Watson reported:

A) The Personnel Committee will be doing Director's 6-month review at the January BDL Meeting.

B) The recommendation of the Personnel Committee is the Young Adult Coordinator position should report to Kimberly Feltner as Director of Public Services. There will be an increase to the Director of Public Services position to \$48,000. **Motion by Watson, supported by Jewell, to approve the increase in Director of Public Services salary to \$48,000 as of January 1, 2017. Motion carried.**

Motion by Watson, supported by Jewell, to increase 2017 budget to reflect the change in salary for the Director of Public Services. Motion carried.

15. Announcements

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, January 16, 2017, at 5:30 pm in the meeting room of the Coldwater Branch Library.

16. Additional Public Comments

None.

17.Adjournment

Motion by Smith, supported by Watson, to adjourn the meeting. Meeting adjourned at 6:49 pm.

Respectfully Submitted,



Marilyn Johnson
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org