

Board of Trustees Regular Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Monday, February 15, 2016
5:30 pm

MINUTES

1. Call to Order

BDL President Erica Ewers called the meeting to order at 5:30 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Board Members Present: Erica Ewers, Daniel Gordon, Benjamin Jewell, Susan Smith, Martha Watson.

Board Members Absent: Marilyn Johnson, Lewis Uhrig

Others Present: Tim Taylor, Lynnell Eash, Darlene Curtis, John Rucker, Gina Horn, Lisa Wood, Kimberly Feltner.

4. Time for Public Comments

None.

5. Consent Agenda (Items A-O)

Motion made by Jewell, supported by Watson, to approve the Consent Agenda as written and place the items within on file. Motion carried.

- A) BDL Regular Board Meeting Minutes: January 18, 2016
- B) CPL Regular Board Meeting Minutes: January 11, 2016
- C) Financial Statements: January 2016
- D) Branch County Penal Fine Report: December 2016
- E) Acting Director's Report: February 12, 2016
- F) Branch Reports: February 12, 2016
- G) Coldwater Kids' Place Report: February 2016
- H) Coldwater Adult Programming Report: January/February 2016
- I) Monthly Statistical Report: January 2016
- J) Book Budget: January 2016
- K) Capital Projects: January 2016
- L) Newspaper Coverage: February 2016
- M) Patron Comments: February 2016
- N) NewsBank
- O) Hoopla

END OF CONSENT AGENDA

6. Approval of the Agenda

Motion made by Watson, supported by Jewell, to approve the Agenda as written. Motion carried.

7. 2015 Audit Report: Motion by Jewell, supported by Smith to accept the audit report. Motion carried.**8. Director Search Committee Report: Motion by Watson, supported by Jewell, to change salary range for the Director from \$62,000 - \$74,000 to \$70,000-\$82,000. Motion carried.****9. Bills: January 1, 8 and 22, 2016**

Motion made by Gordon, supported by Smith, to approve the bills of January 1, 8 and 22, 2016. Motion carried.

10. Century Bank CD

Motion made by Watson, supported by Jewell, to approve closing the Century Bank CD and move those funds to Honor Credit Union at a 1.00% for 14 months. Motion carried.

11. Capital Request

Motion made by Ewers, supported by Gordon, to approve Alganssee Capital request to purchase floor mats for \$417 plus shipping. Motion carried.

Motion by Smith, supported by Gordon, to approve Coldwater Capital request for a paper shredder for \$688.99 including shipping. Motion carried.

12. Fire Alarm Bids

Motion made by Smith, supported by Gordon, to accept the proposal from Tyco-SymplexGrinnell for the Coldwater Branch fire alarm system, to be paid for out of the Undesignated Fund balance. Motion carried.

13. Building Committee: Met February 9, 12, 2016

Motion by Watson, supported by Gordon, to have the Building Committee revisit the Coldwater Lease and report to the board with a recommendation.

14. Ad-hoc Committee for Public Services: Met February 12, 2015**15. Systems Librarian Report*: February 15, 2016****16. Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, March 21, 2016, at 5:30 pm in the meeting room of the Coldwater Branch Library.

17. Additional Public Comments

None.

18. Adjournment Motion to adjourn by smith, supported by Gordon. Meeting adjourned at 7:00 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Daniel J. Gordon".

Daniel J Gordon
Acting BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org