

Board of Trustees Regular Meeting  
Union Twp. Branch  
195 N. Broadway St., Union City, MI 49094  
Monday, September 21, 2015  
5:30 pm

## MINUTES

### 1. Call to Order

BDL President Erica Ewers called the meeting to order at 5:34 pm.

### 2. Pledge of Allegiance

### 3. Roll Call / Attendance

Board Members Present: Erica Ewers, Daniel Gordon, Benjamin Jewell (arrived 5:45), Susan Smith, Lewis Uhrig.

Board Members Absent: Marilyn Johnson (excused), Martha Watson (excused).

Others Present: Lynnell Eash, Judy Gottschalk, Sandy Patterson, John Rucker, Gina Horn, Darlene Curtis, Jon Rick.

### 4. Time for Public Comments

None.

### 5. Consent Agenda (Items A- O)

**Motion made by Gordon, supported by Uhrig, to approve the Consent Agenda as written and place the items within on file. Motion carried.**

A) BDL Regular Board Meeting Minutes: August 17, 2015

B) BDL Special Board Meeting Minutes: August 19, 2017

C) CPL Regular Board Meeting Minutes: August 10, 2015

D) Financial Statements: August 2015

E) Branch County Penal Fine Report: September 8, 2015

F) Acting Director's Report: September 18, 2015

G) September 18, 2015

H) Coldwater Kids' Place Report: September 18, 2015

I) Coldwater Adult Programming Report: August 2015

J) Systems Librarian Report\*: September 18, 2015

\* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

K) Monthly Statistical Report: August 2015

L) Book Budget: August 2015

M) Capital Projects: August 2015

N) Newspaper Coverage: September 18, 2015

O) Patron Comments: September 18, 2015

END OF CONSENT AGENDA

**6. Approval of the Agenda**

**Motion made by Uhrig, supported by Smith, to approve the Agenda adding CPL Concerns as #14. Motion carried.**

**7. Bills: August 1, August 7 and August 21, 2015**

**Motion made by Gordon, supported by Smith, to approve the bills of August 1, August 7 and August 21, 2015. Motion carried.**

**8. Century Bank CD: Motion by Uhrig, supported by Gordon, to roll over the CD at Century Bank and to accept the higher rate of 0.15% interest rate. Motion carried.**

**9. Capital Requests:**

**A) Bronson Branch: Motion made by Uhrig, supported by Smith, to approve the Capital request of \$377.73 (shipping is free) for the purchase of a DVD repair kit and pop corn popper for the Bronson Branch. Motion carried.**

**B) IT Department**

**Motion made by Uhrig, supported by Gordon, to approve the expenditure of \$2,916.83 from the Coldwater Capital to purchase of a new internet router. Motion carried.**

**10. Personnel Committee: Jewell reports**

There are a lot of questions that we as a Personnel Committee need to ask the board before we continue with the Personnel Policy rewrite.

**11. Ad-Hoc Search Committee:** The Search Committee has met once. They have talked to Kate Andrade (Woodlands Co-op Director) and was given applicant for possible interim director. It was decided that since Rucker is doing a good job, we should continue with him as interim. Watson had contacted all 6 search firms. Two were contacted and declined and the other three companies never returned the calls. The one company gave a bid of \$20,000. Gordon stated he would like to see more bids to compare before a decision was made. Rucker will contact other libraries and see what they have done.

**12. Report from this month's host branch:** Dearth Union Twp. Branch Manager, Judy Gottschalk reports.

It has been an exciting year and Gottschalk made personnel goals for this year. We have had 32 programs and 1,000 people attending those programs. The programs this year have been everything from sewing and yoga. We have had a lot of fun with the Pinewood Derby. Gottschalk is looking forward to another exciting year.

**13. Jon Rick –** We started the Pinewood Derby 6 years ago. This is a good woodworking project for a parent and child to do together. The derby has been very successful over the last few years. This year we had over 40 children and adults enter. Other branches could participate and hold their own Pinewood Derby. The Union Friends have a new track this year and are willing to share it with the other branches. We could have the Grand Prix Derby race at the end of the year between all of the branches. We bought a Grand Prix Race software to help register racers and it sets up the racers and monitors them. There is an automatic timer on the track. We made drivers

license for the kids and got participating certificate and trophies for the winning players.  
Placed on file.

**14. CPL Concerns:** Discussed

**15. Announcements**

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, October 19, 2015 at 5:30 pm in the basement of the Quincy Branch Library.

**16. Additional Public Comments**

Jon Rick: I am on the Park Board and we are looking to do some improvements. We were able to get matching grants for up to \$45,000, however it ends at the end of September. There is a [redacted] Trust for the Union Branch is controlled by BDL and we were wondering if it could be used to help fund the improvement. Part of the improvements we are looking to make is an amphitheater which could be used by the Union Branch Library for programs. After much discussion. **Motion by Gordon, supported by Uhrig, to look into the availability of those funds. Motion carried.**

**17. Adjournment: Motion by Gordon, supported by Smith, to adjourn the meeting at 7:03pm. Motion carried.**

Respectfully Submitted,



Marilyn Johnson  
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036  
(517) 278-2341  
secretary@BranchDistrictLibrary.org