

Board of Trustees Special Meeting
Coldwater Branch Library
10 E. Chicago St., Coldwater MI 49036
Wednesday, June 3, 2015
3:30 pm

MINUTES

1. Call to Order

BDL President Erica Ewers called the meeting to order at 3:32 pm.

2. Pledge of Allegiance

3. Roll Call / Attendance

Board Members Present: Erica Ewers, Daniel Gordon, Benjamin Jewell, Marilyn Johnson, Susan Smith, Martha Watson.

Board Members Absent: Lewis Uhrig (excused)

Others Present: Evette Atkin, John Rucker, Gina Horn, Darlene Curtis

4. Time for Public Comments

None.

5. Approval of the Agenda

Motion made by Gordon, supported by Jewell, to approve the Agenda adding a brief report from the Personnel Committee. Motion carried.

6. Finance Committee Report:

- **Dean Insurance**
- **Motion made by Jewell, supported by Smith, not to pursue internet coverage.**
- **Motion carried. Motion by Watson, supported by Gordon, to approve increasing the Director and Officers and Employment Practices Liability coverage to \$3,000,000. Motion carried.**
- **Motion by Jewell, supported by Gordon, to increase liability coverage of the commercial package policy to \$2,000,000. Motion carried**

7. Capital Requests: Coldwater Door Locks

Motion made by Watson, supported by Smith, to approve the expenditure of \$1655 from Fisher Fund for ADA-compliant lever-handle locks, to be installed at the emergency exit stairways as recommended by the Michigan Sate Police during a recent safety and security assessment. Motion carried.

- 8. Coldwater Branch Gutters / City of Coldwater: Motion made by Watson, supported by Gordon, to approve the expenditure of \$25,000 to be paid first from the Fisher Fund and then Coldwater Capital, with \$25,000 to be paid by the City of Coldwater for the gutter repair project as outlined in the report. Motion carried.**

Placed on file.

- 9. Meeting Minute Correction: March 17, 2014 Motion made by Gordon, supported Watson to approve the correction of the meeting minutes of March 17, 2014. Motion carried.**

Placed on file.

- 10. Personnel Committee:** Watson reports that the Director is to do a self-evaluation at the June meeting. After the self-evaluation the Personnel Committee will give a brief report on the findings of the investigation and the contract renewal will be done at the July meeting.

11. Announcements

The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, June 15, 2015, at 5:30 pm in the meeting room of the Coldwater Branch Library.

12. Additional Public Comments

None.

- 13. Adjournment: Motion by Gordon, supported by Jewell to adjourn the meeting. Meeting adjourned at 4:04 pm.**

Respectfully Submitted,



Marilyn Johnson
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org