



MARTHA WATSON, President County-at-Large
ERICA EWERS, Vice President, County-at-Large
BONNIE FRICK, Secretary, Quincy
DANIEL GORDON, City of Coldwater
BENJAMIN JEWELL, City of Coldwater
MARILYN JOHNSON, Union Twp.
LEWIS UHRIG, Bronson

Approved
September 15, 2014

Board of Trustees Regular Meeting
Quincy Branch Library
11 N. Main, Quincy, MI 49082
Monday, August 18, 2014
5:30 pm

MINUTES

CALL TO ORDER

BDL President Martha Watson called the meeting to order at 5:30 pm.

ATTENDANCE

Erica Ewers, Bonnie Frick, Daniel Gordon,, Marilyn Johnson, Lewis Uhrig, Martha Watson, Benjamin Jewell (arrived at 5:38 pm).

ABSENT

None

OTHERS PRESENT

Evette Atkin, John Rucker, Jeanne Berg, Gina Horn, Lynnell Eash, Lisa Wood, Teddy Sinclair, Connie Karney.

APPROVAL OF THE AGENDA

Motion made by Frick, supported by Johnson, to approve the Agenda with the addition of furlough days on item #16 . Motion carried.

TIME FOR PUBLIC COMMENTS

None.

CONSENT AGENDA (ITEMS 1-14)

Meeting Minutes

1. BDL Regular Board Meeting: July 21, 2014
2. CPL Regular Board Meeting: June 9, 2014

Finances

3. Financial Statements: July 2014
4. Branch County Penal Fine Report: July 2014

Reports from Branches & Departments

5. Branches: August 7, 2014
6. Coldwater Kids' Place: July 2014
7. Coldwater Adult Programming: July 2014

Systems Librarian*: No report

* The Systems Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

Statistical Reports & Informational Items

8. Monthly Statistical Report: July 2014
9. Book Budget: July 2014
10. Capital Projects: July 2014
11. Board Training: Monday, September 15th at the Bronson Branch, training will begin at 3 pm.
12. Election Results
13. Newspaper Coverage: August 7, 2014

Correspondence & Patron Comments

14. Patron comments: July 2014

Motion made by Ewers, supported by Gordon, to approve the Consent Agenda as written and place the items within on file. Motion carried.

END OF CONSENT AGENDA

DISCUSSION & ACTION ITEMS (ITEMS 15-21)

15. Bills: July 25, August 1, & August 8, 2014
Motion made by Johnson, supported by Gordon, to approve the bills of July 25, August 1 and August 8, 2014. Motion carried.
16. Request for Budget increase: **Motion made by Uhrig, supported by Jewell, to have the finance committee give a recommendation to the board at the September meeting. Motion carried.**
17. Salary Range for Branch Managers: **Motion by Uhrig, supported by Gordon, to adopt the new salary range for Branch Managers. Motion carried.**
18. Contract for Rucker: **Motion made by Gordon, supported by Uhrig, to amend the recommended contract from the Personnel Committee, changing the 256 hours to 296 hours PTO. Motion carried. Motion by Frick, supported by Gordon, to approve the contract for John Rucker as amended. Motion carried.**
19. Proposal for Staff Time Study: The Personnel Committee proposes a time study to account for each day, hour, half hour, quarter hour. Staff would fill out this form and tell us what they are doing at those time. **Motion by Watson, supported Uhrig, to have the Personnel Committee do a time study on the BDL employees. Motion carried.**
20. Director's Report: August 6, 2014
21. Volunteer Policy & Application: **Motion made by Uhrig, supported by Ewers, to refer the draft of the Volunteer policy and application to the Personnel Committee. Motion carried.**
Placed on File.

ADDITIONAL COMMENTS & ANNOUNCEMENTS

1. Millage lawn signs have been collected and will be picked up by the Friends of the Tekonsha library who will make a donation to the BDL.
2. The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, September 15, 2014 at 5:30 pm, after the 3:30 board training, in the basement of the Bronson Branch Library.

ADJOURNMENT

Motion made by Watson, supported by Frick, to adjourn the meeting. Motion carried. The meeting was adjourned at 7:08 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Bonnie F. Frick".

Bonnie Frick
BDL Board Secretary

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org