

**Board of Trustees Regular Meeting
Sherwood Branch Library
118 Sherman St., Sherwood, MI 49089**

**Monday, June 18, 2012
6:00 PM**

MINUTES

CALL TO ORDER

BDL President Dorothy Cherry called the meeting to order at 6:00 pm.

ROLL CALL/ ATTENDANCE

Dorothy Cherry, BDL Board President; Bonnie Frick, BDL Secretary; Lynda Chan; Gayle Clover

ABSENT

Phil Anderson (excused); Georgann Reppert (excused)

APPROVAL OF THE AGENDA

Motion made by Chan, supported by Clover, to add the Union Township report to the Discussion & Action portion as # 15 and to approve the Agenda as modified. Motion carried.

TIME FOR PUBLIC COMMENTS

1. None.

CONSENT AGENDA (ITEMS 1-11)

Motion made by Clover, supported by Frick, to approve the Consent Agenda items 1 - 11 and place the items within on file, with item #9 Monthly Statistical report to be moved to Discussion and Action #16. Motion carried.

Meeting Minutes

1. BDL Regular Board Meeting of May 21, 2012
2. BDL Special Board Meeting of May 31, 2012

Reports from Branches & Departments

3. Branches: June 2012
4. Coldwater Kids' Place: June 2012
5. Automation*: June 12, 2012

* The Automation Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.

6. Director: June 13, 2012

Finances

7. Financial Statements: May 31, 2012 and 2011
8. Branch County Penal Fine Report: May 2012

Statistical Reports & Informational Items

9. Monthly statistical report: May 2012 ***(moved to Discussion & Action Items # 16)**
10. Book budget: May 2012
11. Capital projects: May 2012

Correspondence & Patron Comments

None.

END OF CONSENT AGENDA

DISCUSSION & ACTION ITEMS (ITEMS 12 - 16)

12. Bills: May 18 and June 1, 2012
Motion made by Chan, supported by Clover, to approve the bills. Motion carried.
13. Report from this month's host branch, Sherwood
 - a) Summer Reading is well underway. We have had 3 bikes donated for prizes from the Sherwood Masonic Lodge; Sherwood O.E.S and John & Diane Parks. We also have prizes donated by Solutions of Southwest Michigan LLC, a local copy sales and repair company, which include a four-foot pool and a Nook. The children are very excited about the prizes and are working hard to meet their goals.
 - b) We have had several volunteers come in to help with cleaning and weeding. The beautiful rose garden in front of our building was donated by the Sherwood Garden Club in memory of Loretta Tenny, who was not only the Mayor of Sherwood and President of the Garden Club, but also a library supporter.
 - c) We have a lot of programs planned for the summer. Story Hour & Crafts for the younger children; Teen Crafts; Family Movie Night and Ventriloquist, Richard Paul, who will be visiting us on Thursday of this week. We are very excited and ready for a busy summer.
14. Assistant Director Compensation - **Motion made by Chan, supported by Clover to continue extra stipend at least through the 31st of August, to be re-evaluated at the August meeting. Motion carried.**
15. Union Township Library -
 - a) Saturday had Career day of which 30 people were in attendance.
 - b) Please join us for a reception at the Lucille E. Dearth Union Twp. Library to recognize Patricia Kne for her service to the library and community. She stepped down last month after many years as the trustee on our library board from Union Township. The reception will be on Wednesday, July 27th, at 6:00pm, with light refreshments served.
 - c) **Motion made by Clover, supported by Frick, for the district library board to purchase a clock and have it engraved in honor of Pat's 9 years of service to the Branch District Library Board, to be presented to her at the reception in her honor on June 27th at the Dearth Union Township Branch Library and refreshments will be provided by the Branch District Library. Motion carried. Motion made by Clover, supported by Frick, to rescind the prior motion of a clock. Motion carried.**

Motion made by Chan, supported by Clover, to honor Kne with the purchase of a Nook. Motion will include a card for free training by John Rucker.

16. Monthly statistical report: May 2012 - Discussed

ANNOUNCEMENTS & COMMENTS

1. The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, July 16, 2012 at 6:00 pm at the Quincy Branch Library.
2. Rucker is very pleased that Atkin took the incentive to assist Ruth in starting Story Hour for our arabic speaking patrons.
3. Chan comments that she often sees Atkin out and about and not staying in her office all day.
4. Atkin is working on revitalizing the Coldwater Friends group.

ADJOURNMENT

Motion made by Chan, supported by Clover, to adjourn the meeting. Motion carried. The meeting was adjourned at 7:00 pm.

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org