



DOROTHY CHERRY, President, County-at-Large
GEORGANN REPPERT, Vice President, City of Coldwater
BONNIE FRICK, Secretary, Quincy
PHILIP ANDERSON, Trustee, County-at-Large
LYNDA CHAN, Trustee, City of Coldwater
GAYLE CLOVER, Trustee, Bronson
PATRICIA KNE, Trustee, Union Twp.

Approved
April 16, 2012

Board of Trustees Regular Meeting
10 E. Chicago St., Coldwater MI 49036
Monday, March 19, 2012
6:00 PM

AGENDA

CALL TO ORDER

BDL Board President Cherry called the meeting of the Branch District Library Board of Trustees meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL / ATTENDANCE

Dorothy Cherry, BDL Board President; Georgann Reppert, BDL Vice President; Gayle Clover; Bonnie Frick, BDL Secretary; Lynda Chan

ABSENT

(Pat Kne, excused; Phil Anderson excused; John Rucker, Interim Director, excused)

1. APPROVAL OF THE AGENDA

Motion made by Clover, supported by Frick, to move the Quincy Book Discussion to Announcements & Comments; Finance #1 Bills is to be moved from the consent agenda to the Discussion & Action portion of the agenda and to approve the agenda as amended. Motion carried.

2. TIME FOR PUBLIC COMMENTS

None

3. CONSENT AGENDA (ITEMS 3.1 - 4.4)

Motion by Clover, supported by Reppert, to approve the consent agenda and place the reports on file. Motion carried.

1. Meeting Minutes

1. BDL Regular Board Meeting of February 27, 2012 (approved)
2. CPL Regular Board Meeting of February 13, 2012 (approved)

2. Reports from Branches & Departments (Items 2.1 - 4.4 are placed on file.)

1. Alganssee: March 14, 2012
2. Bronson: March 14, 2012
3. Coldwater: March 14, 2012
4. Coldwater Kids' Place: March 14, 2012
5. Quincy: March 14, 2012
6. Sherwood: March 14, 2012
7. Union Township: March 14, 2012

8. Automation Report*: March 13, 2012
* The Automation Librarian continues to monitor and assure compliance with the Children's Internet Protection Act.
9. Director's Report: March 13, 2012
3. Finances
 1. Financial Statements: February 2012 and 2011
 2. Branch County Penal Fine Report: February 2012
4. Statistical Reports & Informational Items:
 1. Monthly statistical report: February 2012
 2. Book budget: February 2012
 3. Capital projects: February 2012
 4. Article from the Coldwater *Daily Reporter*

4. DISCUSSION & ACTION ITEMS (ITEMS *1 - 4)

*Bills: February 24, 2012 and March 9, 2012 (*Moved from Consent Agenda to Action Item)- **Motion by Frick, supported by Clover to approve the bills for February 24, 2012 in the amount of \$6,887.90 and to approve bills marked March 9, 2012 in the amount of \$28,834.72. motion carried.**

1. 2011 audit: **Motion made by Reppert, supported by Chan to approve the 2011 audit. Motion carried.**
2. Request for Capital Funds -
 1. Alganssee Branch & Sherwood Branch Capital Request - **Motion made by Clover, supported Frick, to approve the purchase of 2 Brother MFCJ5910DW Professional Series All-In-One Printers for \$213.92 (price includes shipping) from the Alganssee capital improvement funds and Sherwood capital improvement fund. Motion carried.**
 2. Coldwater Capital Request - **Motion by Clover, supported by Frick, to approve the expenditure of \$100 from Coldwater's Capital Funds to complete the purchase of a couch and 2 homework tables for the Young Adult area on the 2nd floor. Motion carried.**
*The remainder of the money was donated by the Coldwater Friends of the Branch District Library. A \$1,000 grant has been written to Wal-Mart Distribution to use towards the Young Adult area project. If we receive the grant, the \$100.00 will be returned to the Coldwater Capital fund
 3. **Motion made by Chan, supported by Clover, to spend up to \$200 to have John Rudolph fix the table from Kids' Place. If John is not able to fix the table, the board would like to look into local craftsmen to fix it. Motion carried.**
3. Resolution to opt-out of the city of Bronson downtown development authority.
 1. Explanation
 2. Draft Resolution - **Motion made by Clover, supported by Chan, to approve the draft resolution. Motion carried. Roll Call Vote: Ayes: 5; Nays: 0; Absent: 2**
 3. Personnel Committee Report - Three interviews are scheduled to start on Friday, March 23rd at 9:00 a.m.
4. HVAC Discussion -There are two bids - **Motion by Chan, to accept the proposal with Aker's bid at a cost of \$130,630 supported by Reppert. Motion carried** The board would like to direct John to figure out a payment plan and pursue a low interest loan or go to one of our local banks. We need to get some sort of fundraiser going. The new director's job will be to be a community person and pursue ways to get money for building repairs.

5. ANNOUNCEMENTS & COMMENTS

- ✓ Frick - One County One Book, *The Hunger Games*: Everyone read it, everyone discussed it and was a very popular. This was a very popular book and enjoyed by many. It appeals to both young adults and adults. Cherry says at least a half a dozen people have told her how much they have enjoyed the book, which never happened with any of the other books we have picked.
- ✓ Friends of the Bronson Library are hosting a Fazoli's Spaghetti Dinner Night on March 23rd from 4:30 - 6:30 at the First Congregational Church of Bronson. Tickets are \$7 for adults; \$5 for children 10 years and under. Get your tickets at the library or from a member of the Friends group.
- ✓ The next scheduled meeting of the Branch District Library Board of Trustees will be held Monday, April 09, 2012 at 6:00 pm in the meeting room of the Coldwater Branch Library.

6. ADJOURNMENT

The Branch District Library will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library by writing or calling the following:

Branch District Library, 10 E. Chicago St., Coldwater, MI 49036
(517) 278-2341
secretary@BranchDistrictLibrary.org