

Branch District Board Meeting
10 E. Chicago St., Coldwater, MI 49036

Algansee Branch
580-B Ray Quincy Rd.
Quincy, MI 49082

September 20, 2010
6:00 p.m.

MEETING CALLED TO ORDER

Board President, Cherry calls the meeting of the Branch District Library Board to order at 6:17 p.m. at the Algansee Branch.

PRESENT FOR ROLL CALL

Dorothy Cherry, BDL Board President; Georgann Reppert, BDL Board Vice President; Bonnie Frick, BDL Board Secretary; Pat Kne; Phil Anderson; Gayle Clover.

ABSENT

Lynda Chan (excused)

ALSO PRESENT

Bruce Mills, BDL Director; John Rucker, BDL Automation/Assistant Director; Jan Clark, Algansee Branch Manager; Erica Ewers, Lisa Wood, Quincy Branch Manager; Lynnell Eash, Bronson Branch Manager, Jeanne Berg, Tech Services/Circulation Coordinator/Bookkeeper; Gina Horn, BDL Administrative Assistant/Sherwood Branch Manager and other members of the public.

APPROVAL OF AGENDA

Motion made by Clover, supported by Frick, to approve the agenda with one addition under New Business, Donation Letter. Motion carried.

BRIEF PUBLIC COMMENTS

Welcome to Algansee, by Erica Ewers.

APPROVAL OF MINUTES

Motion made by Anderson, supported by Clover, to approve the minutes of August 16, 2010 as corrected. Motion carried.

CORRESPONDENCE

None

FINANCES

1. Approval of Bills: August 27 & September 10, 2010 **Motion made by Reppert, supported by Anderson, to approve the bills dated August 27, 2010 and September 10, 2010. Motion**

carried.

2. Financial Report: August 31, 2010 & 2009 (Placed on file.)
3. Branch County Penal Fine Report: September 7, 2010 (Placed on file.)
4. Bronson Fiduciary Reserved Fund: August 2010 (Placed on file.)
5. Glenn Barnett Fund: August 2010
 1. Change to the Glenn Barnett Fund: Anderson checked with a number of local banks to see what kind of interest rate we would get. It is recommended to roll over the money into a 2 year CD at 2%. **Motion by Anderson, supported by Clover, to have the Glenn Barnett money moved to a 24 month CD at Southern Michigan Bank. Motion carried**

PENDING BUSINESS

1. Reports from Central & Branch Liaisons:
 1. Algansee Branch – Clark reports
 1. The new shelves that were approved are up.
 2. Kids – we are promoting the Michigan Reads book, *Runaway Garden*, and the children have been drawing pictures.
 3. We have had a lot of patrons visiting the library on a regular basis and have been very busy.
 4. The Friends meeting is tomorrow and will discuss plans for Halloween.
 5. We will be collecting Walnuts for the Walnut fundraiser.
 2. Bronson Branch – Eash reports.
 1. Started preschool story time on Fridays.
 2. We are participating in the teen essay contest
 3. Masons of Bronson donated bicycles for kids in 3rd through 6th grade to the library to give away as Grand Prizes for children who finished the Summer Reading Program.
 4. In the entrance of the library (front) there used to be a florescent light that hung down and was broken. The light could not be repaired, so it was removed. We had to get by with a floor lamp, but would like to purchase a Thomasville Lighting Provence 3-light Pendant Light for 433.08 plus up to \$100 for installation. **Motion by Anderson, supported by Kne, to approve the purchase of the Thomasville Lighting Provence for \$433.08 plus up to \$100 for installation. Motion carried.**
 3. Coldwater Branch – Berg & Mills report.
 1. The Friends of the library had a book sale on Saturday and made \$325.
 2. Mary Robey will be working in Kids Place.
 3. Anime' Club has switched to fall hours of 4:30 – 6:30 p.m. every third Thursday.
 4. The Teen Top Ten voting ended September 17th.
 5. Teen writing contest information – It is open for ages 11 to 18; contestants will write a 1 to 2 page paper on *What the Library Means to You*. All essays must be turned in by October 9th. The winner of the contest will be featured on our Teens Read poster. The winner of the contest will have their hair done by Lori Lukazcek of The Grand Hair Parlor in Coldwater and photography will be done by Charlene Rucker.
 6. Wrestlemania Reading challenge – for grades 5 to 12 and win an all expense paid trip to Wrestlemania.
 7. Teen Read Week is October 17th though the 23rd.
 8. Adult Services will have an author's visit.

4. Coldwater Public Library (Holbrook Heritage Room)
 1. Minutes of August 9, 2010

5. Quincy Branch – Woods reports
 1. Quincy Friends of the Library had fundraiser items at the Quincy Daze Arts & Crafts in the Park.
 2. Lisa attended the annual Jennings Elementary School Open House. It is good exposure for the library, good chance to meet new area families. Children enjoyed finding the differences between two 8x10 photos of the library, one from 1910 and one current.
 3. The 100th celebration went well yesterday. Nearly 100 people visited and enjoyed demonstrations on chair caning, wood carving, quilting and rug weaving. There were interesting antique displays and refreshments to add to the festivities. State Rep. Ken Kurtz presented a special tribute to the library as well as the Quincy Historical Society commending the library for its century of service to the community.
 4. Story Hour will resume this week.
 5. Quincy is promoting the Teen Essay Poster.

6. Sherwood Branch
 1. We will be having a cake decorating class on Thursday, September 30, 2010 from 1 – 3 p.m. There will be a \$5 charge for supplies (the patrons will get to take the supplies home with them) and they will need to provide their own cake. We will be having a second class Thursday, October 14th from 6 to 8 p.m. for those that can't make it to the afternoon class.
 2. Capital request for a bench to be placed outside of the library for patrons to use after library hours. It is a 6' bench made of recycled materials and will be cemented into the ground. The cost is \$598.95 for the bench, \$182.50 for shipping and handling for a grand total of \$781.45. **Motion made by Kne, supported by Clover, to approve the Sherwood Capital expenditure request of \$781.45 for the purchase of a bench.**
Motion carried.
 3. Sherwood will be collecting walnuts for their annual fundraiser.

7. Union Twp. Branch - Mills reports
 1. October 2nd is the Fall Festival in Union City. We hope to have a table out selling various items: Lemonade Club shirts & buttons, “Thundercakes” and brick orders. The businesses and home owners will be lining the streets with scarecrows.
 2. We have been weeding books and cleaning the ones we are keeping.
 3. September 11th the Friends sponsored building bird feeders from kits. Patrons could choose between two seed feeders and one suet feeder. The program was well attended and presented by Gene Wasserman of Haslett, MI.

2. Building Committee: (Did not meet)
 1. The Director will set up a Building Committee meeting.
3. Ad-Hoc Committee: (Did not meet)
4. Personnel Committee: (Did not meet)
5. Finance Committee: (Did not meet)
 1. Schedule to meet for Budget – The Director will set up a date

6. Technology Committee/Children's Internet Protection Act: Did not meet. Our Automation Librarian has been monitoring the system thoroughly to assure that we are in compliance with the Children's Internet Protection Act.
7. Director's Report: (Placed on file)
8. Technology Report: (Placed on file)
9. Statistical Reports
 1. Book Budget: August 2010
 2. Monthly Statistical Reports: August 2010
 3. Capital Projects: August 2010

UNFINISHED BUSINESS

- Clarification on Proctoring Fees – Mills will present the board with a recommendation.

NEW BUSINESS

1. New sign to advertise the Literacy Council – No action taken at this time.
2. Donation Letter – Mills will come up with something for the board to look over.

EXTENDED PUBLIC COMMENTS

The Friends of the Bronson Library are selling nuts again this year.

ADJOURNMENT

Motion made by Clover, supported by Reppert, to adjourn the meeting. Meeting adjourned at 7:56 p.m.

Respectfully submitted,

Bonnie Frick
BDL Secretary

Gina Horn

BDL Recording Secretary System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District Library System, 10 E. Chicago St., MI 517-278-2341