

**Meeting of the Branch District Library Board**

10 E. Chicago St., Coldwater, MI 49036

**Union Twp. Branch Library**

**221 N. Broadway**

**Union City, MI 49094**

May 17, 2010

6:00 P.M.

**MEETING CALLED TO ORDER**

President Cherry calls the meeting of the Branch District Library Board to order at 6:00 p.m.

**PRESENT FOR ROLL CALL**

Dorothy Cherry, President; Bonnie Frick, Secretary; Pat Kne; Gayle Clover; Phil Anderson; Georgann Reppert; Lynda Chan.

**ALSO PRESENT**

Bruce Mills, BDLS Director; Jeanne Berg, Tech Services/Circulation Coordinator/Bookkeeper; John Rucker, Assistant Director; Nola Baker, Head of Adult Services; Gina Horn, BDL Administrative Assistant/ Sherwood Branch Manager, Pat Kaniewski, Union Twp. Branch Manager; Ralph Strong, Union Twp. Supervisor; Jim Campfield, Union City Village Manager; Cindy Sebald, and other members of the public.

**APPROVAL OF AGENDA**

**Motion by Frick, supported by Anderson, to approve the agenda, with the removal of the item under Unfinished Business. Motion carried.**

**BRIEF PUBLIC COMMENTS**

None.

**APPROVAL OF MINUTES**

**Motion by Clover, supported by Chan, to approve the minutes as corrected. Motion carried.**

**CORRESPONDENCE**

None

**FINANCES**

1. Approval of Bills: April 23 & May 7, 2010 **Motion made by Anderson, supported by Kne, to approve both sets of bills. Motion carried.**
2. Financial Report: April 30, 2010 & 2009 (Placed on file.)
3. Branch County Penal Fine Report: April 30, 2010 (Placed on file.)
4. Bronson Fiduciary Reserved fund: April 30, 2010 (Placed on file.)

**PENDING BUSINESS**

1. Reports from Central and the Branch Liaisons:
  1. Algansee – Mills reports.

1. Both new shelves are in place and are very nice.
2. We are getting ready for a book sale on June 19<sup>th</sup> during the annual garage sale weekend in Algansee.
3. Summer Reading sign-up will begin on June 10<sup>th</sup>. There is a program set for June 22<sup>nd</sup> at 4:30 with Impressions Five Science Center.
4. We have 5 picture albums in the library, which were on display at the Annual Friends of the Library meeting in April. We have kept them on display for patrons to look through. Thanks to Lynnell and Erica for putting these albums together from 1999 to present day.
2. Bronson Branch – Mills reports.
  1. There was a fundraiser last Saturday and book sale.
  2. Clover and Eash went to the Bronson Township meeting and filled them in on what is going on at the library and about the proposed changes to the Plan of Service. They were very happy to hear about it.
  3. Stephanie and Lynnell have been busy with classrooms visiting the library.
3. Coldwater Branch – Report placed on file.
4. Coldwater Public – Report Placed on file.
5. Quincy Branch – Frick reports.
  1. Quincy Branch received a beautiful photo book from the conservator that worked on both of the Quincy Flags. The photos were of the different processes of restoration and we think it is a great keepsake.
  2. Steven's Puppets were wonderful. It was a great turnout, there were over 40 people there. The Advisory Board is now using funds from the Jane Baldwin Endowment Fund to provide a program for the patrons during National Library Week.
  3. Quincy Twp. is looking into repairing a gutter.
  4. The 100<sup>th</sup> Anniversary Committee has set prizes for the remainder of the year. They have put together a flag pamphlet that will be available at the Open House, May 28<sup>th</sup>.
  5. Videos of the flag restoration project are available on the Branch District Library website.
6. Sherwood Branch – Horn reports
  1. I had gotten a call from Solutions of Southwest Michigan LLC to let me know they were donating prizes for the Summer Reading Program to the Sherwood Branch. We have drawings for children in three separate age categories: ages 0 – 8 A LeapFrog with game; Ages 9 – 13 will be drawing for a Portable DVD Player along with Spiderman 1 & 2; patrons ages 14 – 18 will be drawing for an MP3 player with screen and a gift card to add additional music or audio books. We are very excited to have such a supportive business encouraging children in our community to join the reading program.
  2. We will start sign-up for the Summer Reading Program on Saturday, June 12<sup>th</sup>.
7. Union Twp. Branch – Kaniewski reports.
  1. May has been a quiet month, however in April we added 12 new patrons. The statistic report shows that we are running 1% behind last year in circulation. We had been on an upward gain until this year. The community is waiting for our new library.
  2. The first Saturday in June we will be holding a Children's Workshop at 10 a.m. The Adult Workshop will be at 1:00 and they will be making artificial flower arrangements.

3. Kaniewski read a letter of encouragement from Mr. Jim Swope.
  4. Sebald: Introduces Union City Village Manager, Jim Campfield and Township Supervisor, Ralph Strong to the BDL Board members. Sebald explained the maps and the reports. "We are positioning the library as far away from the worst of the contamination. There were 4 tons of material taken out of the site. In the report it is mentioned that there was no additional movement or leakage of contamination." Members of the public also commented at length about the proposed additions to the service contract with Union Township. Jim Campfield stated that in his opinion it is a good site for what is being proposed. **Motion made by Clover, supported by Frick, to have the District Library enter into an agreement with Union Township, subject to the conditions specified in the letter from the library's attorney, Ralph Stevens. Motion carried.** A copy of the letter will be provided to Union Township with the correction of providing library services to Union Township at a different location should contamination ever become an issue.
2. Building Committee: Did not meet.
  3. Ad-Hoc Committee: Did not meet.
  4. Personnel committee: Did not meet.
  5. Finance Committee: Did not meet.
  6. Technology Committee/Children's Internet Protection Act: Did not meet.
  7. Director's Report: Placed on file.
  8. Automation Report: May 12, 2010 (Placed on file.)
    1. **Motion by Chan, supported by Frick, to approve the expenditure of no more than \$30,000 to the county's repaving [resurfacing] of our entry-way parking spots and their entry to the courthouse parking lot. Motion carried.**
  9. Statistical Reports
    1. Book Budget: April 2010
    2. Monthly Statistical Reports: April 2010
    3. Capital Projects: April 2010

#### **Informational Items**

- Patron Comments (Placed on file.)

#### **Extended Public Comments**

None

#### **Adjournment**

**Motion made by Kne, supported by Reppert, to adjourn the meeting. Meeting adjourned at 7:52 p.m.**

The Branch District Library System will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District Library System, 10 E. Chicago St., Coldwater, MI 49036 - 5