

Meeting of the Branch District Library Board  
10 E. Chicago, Coldwater, MI 49036  
3<sup>rd</sup> Floor Meeting Room

January 11, 2010

**MEETING CALLED TO ORDER**

Cherry calls the meeting of the Branch District Library Board to order at 6:00 p.m.

**PRESENT FOR ROLL CALL**

Dorothy Cherry, Georgann Reppert, Bonnie Frick, Pat Kne

**ABSENT**

Gayle Clover, Lynda Chan

**ALSO PRESENT**

Bruce Mills, Director; Jeanne Berg, Tech Services/Circulation Coordinator/  
Bookkeeper; Gina Horn, BDL Administrative Assistant/ Sherwood Branch Manager;  
Lynnell Eash, Bronson Branch Manager; John Rucker, Assistant Director; Nola Baker,  
Head of Adult Services; Mary Jo Krantz

**NOMINATION OF OFFICERS**

Mills opens the floor for nominations for President of the Branch District Library Board.  
**Reppert nominates Dorothy Cherry for Branch District Library Board President, supported by Frick. Nomination passed.**

President Dorothy Cherry takes over the meeting and opens the floor for nominations of Vice President. \_\_

**Frick nominates Georgann Reppert for Vice President of the BDL Board, supported by Kne. Nomination passed.**

Cherry opens nomination for Secretary.

**Reppert nominates Frick for Secretary of the BDL Board, supported by Kne. Nomination passed.**

**ASSIGNMENTS TO COMMITTEES**

**Motion made by Frick, supported by Kne, that all committee assignments remain the same on an interim basis, until there is a full meeting of the board. Motion carried.**

**BRIEF PUBLIC COMMENTS**

None

**APPROVAL OF AGENDA**

**Motion made by Frick, supported by Kne, to approve the agenda with the addition of approval of amendment to the Plan of Service under Pending Business. Motion carried as amended.**

### **BRIEF PUBLIC COMMENTS**

None.

### **APPROVAL OF THE MINUTES**

**Motion by Frick, supported by Reppert, to approve the minutes of December 21, 2009 as amended. Motion carried.**

### **FINANCES**

1. Approval of the bills: 12/31/09 **Motion made by Frick, supported by Kne to approve the bills. Motion carried.**
2. Financial Report: None
3. Branch County Penal Fine Report: None
4. Glenn Barnett Report: None.

### **PENDING BUSINESS**

1. Reports from Central and Branch Liaisons:
  - a. Algansee Branch – Mills reports.
    1. We are working on this year's activities and planning the summer reading program.
  - b. Bronson Branch – Eash reports
    1. Elevator Project – the peak on the exterior is all that needs to be done outside. The inside is being carpeted; the woodwork is almost done; we are waiting on the doors. One of the original Carnegie exterior windows is being refurbished and reinstalled on the inside of the building. Intricate brickwork was also discovered and saved as a main feature. The elevator should be up and running within a few weeks.
    2. We are starting a contest formerly known as “Beat the Winter Bla's” contest, renamed “Baby, it's Cold Outside” which is a 6 week contest in which adults read 5 books. When they turn in their 5 titles they receive a mug with hot chocolate and Hershey's kisses or a bag of popcorn, hot chocolate and Hershey's kisses. There will be a drawing at the end of the contest for a grand prize of a basket filled with goodies.
    3. I was invited to a Child's Study Group to talk about the library and the services we have to offer. After, I received many comments from people who were surprised by all of the programs going on at the library. It was suggested that the library put a newsletter in the Bronson Banter – which is a column that goes out to everyone who receives a water bill.
    4. To save the new carpet, I have a capital improvement request for four (4) floor mats for \$310 plus shipping and handling. **Motion made by Reppert, supported by Frick, to approve the capital expenditure of \$310 plus shipping and handling from the Bronson Capital Improvement. Motion carried.**
    5. The items requested from the Bronson Capital Improvement last month have been ordered.

- c. Coldwater Branch – Baker reports
1. One Book, One County event will take place Monday, March 15<sup>th</sup>. Author Bich Minh Nguyen will be coming to Coldwater on that day to talk about her book possibly at the Tibbits.
  2. The week before the author comes, each branch will hold a book discussion.
  3. National Library week we will be having a Local Author Showcase. We will be doing a radio interview promoting the library and a news paper article, which will highlight the library and services that we offer.
- d. Coldwater Public Library (Holbrook Heritage Room)
1. Minutes of December 14, 2009 placed on file.
- e. Quincy Branch – Krantz reports.
1. A 100<sup>th</sup> Anniversary committee, incorporating both Friends and Board members, has met and is making celebration plans for 2010.
  2. The library has acquired some local keepsakes from the Quincy Mason's.
  3. Carlita Cartwright was a big help the past few weeks while Lisa and Renee were taking vacation time.
  4. Thanks to John Rucker for setting up the microfilm reader and new desk.
  5. Renee will be doing a genealogy program with the local NIKA ladies group next month.
  6. We are grateful, though bittersweet, for some memorial monies that came in during the last two months of 2009. Quality book purchases were possible because of this additional income.
- f. Sherwood Branch – Horn reports.
1. The Spoon Man came to Union City to perform at the Union City Elementary on January 5<sup>th</sup>. This program was sponsored by Branch District, Sherwood & Union Twp. Branch Libraries. Community Unlimited's after school program allowed us to bring the Spoon Man in to entertain their group of 104.
- g. Union Twp. Branch – Mills reports.
1. Thanks to Branch District, Union Twp and Sherwood libraries, we presented Mr. Spoon Man on Tuesday, January 5<sup>th</sup>. This was held at Union City Elementary with the help of Community Unlimited after school program. Over 100 people were “spooned.” This hilarious program was very well accepted by the audience. Emily, the site coordinator for Community Unlimited says she would like to interest the PTO in hiring him to perform for the entire elementary student body.

2. We will have the One Book, One County book discussion on March 8<sup>th</sup>.
3. March 1<sup>st</sup> and 2<sup>nd</sup> we are planning a Dr. Seuss event
4. The 2<sup>nd</sup> annual Pinewood Derby is also being planned.

2. Building Committee: Did not meet.
3. Ad-Hoc Committee: Did not meet.
4. Personnel Committee: Did not meet.
5. Finance Committee: Did not meet.
6. Technology Committee/Children's Internet Protection Act: Did not meet, however our Automation librarian has reported that the library continues to monitor and assures compliance with the Children's Internet Protection Act.
7. Director's report: Placed on file.
8. Automation Report: Placed on file.
  - a. Book Budget: December 2009
  - b. Monthly Statistical Reports: December 2009
  - c. Capital Projects: December 2009
9. Plan of Service – The board would like to know when all of the Branch County municipalities meet. Cherry would like to be able to get all of the board members out to the various governmental entities that we are serving and talk about the library and answer any questions. We need to let people know what a tremendous resource they have in their library.

**New Business**

None

**Informational Items**

No patron comments

**Extended Public Commets**

None

**Adjournment**

**Motion by Frick, supported by Kne, to adjourn the meeting. Meeting adjourned at 7:00 p.m.**

Respectfully submitted,

*Bonnie F. Frick*

**Bonnie Frick**  
**BDL Secretary**

Gina Horn  
BDL Recording Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District library System, 10 E. Chicago St., Coldwater, MI 49036 - 517-278-2341