MEETING CALLED TO ORDER
Meeting of the Branch District Library Board is called to order at 6:00 p.m. by President Cherry.

PRESENT FOR ROLL CALL
Dorothy Cherry, President; Pat Kne; Bonnie Frick, Acting Secretary; Georgann Reppert; Lynda Chan.

ABSENT FOR ROLL CALL
Jack LaForge (excused), Gayle Clover (excused).

ALSO PRESENT
Bruce Mills, Director; Jeanne Berg, Circulation Supervisor / Bookkeeper / Tech Services Coordinator; Lynnell Eash, Bronson Branch Manager; Nola Baker, Coordinator of Adult Services; and other members of the public.

APPROVAL OF THE AGENDA
Motion by Chan, supported by Kne, to approve the agenda as submitted. Motion carried.

BRIEF PUBLIC COMMENTS
Marcy Kosachuk – Would like to know if the library has a policy on patron attire. Recently a patron came in with pornographic suggestions on their clothing. Young children come to the library and they should not have to be exposed to such material.

Mills – In short, we can not dictate what the public wears to the library. We do have a dress policy for our staff, but we could not do that with the public. It is against the right to free speech and we would be opening ourselves to a lawsuit. We will address it the best we can with what we are allowed to do.

Cherry – Public nudity is not permitted, but basically anything that is free expression, which could be depictions, including obscenities are a part of free speech.

APPROVAL OF MINUTES
Motion by Frick, supported by Reppert, to approve the minutes as corrected of September 21, 2009. Motion carried.

CORRESPONDENCE
None.
FINANCES
1. Approval of the Bills: September 25th – October 09, 2009 Motion made by Kne, supported by Chan, to approve the bills as submitted. Motion carried.
5. Glenn Barnett Fiduciary Fund: September 2009

PENDING BUSINESS:
1. Reports from Central & Branch Liaisons:
   1. Algansee Branch: Mills reports.
      1. Algansee Friends are collecting walnuts again and everything is going well.
   2. Bronson Branch – Eash reports.
      1. Eash brought photos of the construction. Things are going well and they project December as their finishing date.
      2. Two weeks ago Stephanie and her husband, along with Lynnell and her husband, moved all of the adult fiction and non-fiction books and moved shelving. We worked 6 hours on Saturday and another 8 hours on Sunday and were ready to open on Tuesday.
      3. Two new programs were started: one is called the In Between Club (for kids who are too old for Pre-School and too young for Teen Club) and is slowing growing. We also have a Movie Night for Grown-ups.
      4. Friends of the Library are having a “Make a Difference Day” this coming Saturday. They will be selling plants and bake sale items. This money goes towards books, which is really helpful this time of year, because usually the book budget is spent. They also have a volunteer who will help the children make their own books.
      5. Our Friends are selling chocolate covered nuts starting on the 24th.
      6. Jim & Lynnell Eash are helping Sherwood and Algansee with their walnut drive. This year paying less for walnuts ($8 per 100 pounds instead of last year's $12 per 100 pounds.)
   3. Coldwater Central – Mills reports.
      1. You can see we have a copy of the newspaper from the Open House in Kids Place. There are several of the usual suspects along with Janet Rucker. There was a real good turnout for that.
      2. Baker reports for the Heritage Room – It is the slow season. All of our “snow-birds” have gone south for the winter.
      3. Baker also reports that Monday November 2nd from 6 to 7 p.m. the American Red Cross will be coming in to talk about the H1N1 Flu Pandemic. They will be answering questions.
      4. The 2nd floor looks fantastic with a lot more room than before and the patrons really like it. Mulders will be doing something similar to the basement as well. We will be opening the basement as soon as we are able.
   4. Coldwater Public Library (Holbrook Heritage Room) – Mills reports.
      1. We did not have a Coldwater Public Library Meeting, due to lack of a quorum.
   5. Quincy Branch – Frick reports.
      1. The light filtering blinds from J.C. Pennys look very nice on the south side of the
library. Kim Brown Construction did a great job putting them up. This should help
tremendously with books fading and with some of our paintings. Mr. Brown will also
be hired by the Quincy Township to refinish our front doors.

2. We also recently recognized Banned Book Week.
3. Next week we will also recognize Teen Read Week, offering incentives for teens
checking out items.
4. The Friends of the Library will be having their fall book sale November 6th & 7th
5. Story Hour has been full each Friday morning with at least 20 children.
6. The Altrusa Club is coming to our library after school, November 10th for “Make a
   Difference Day” helping children make their own books.
7. There is still a very high volume of computer use and the patrons are appreciating the
   free resumes.
8. Recently Lisa spoke with the Quincy Rotary with an update on the library. They were
   quite impressed with different things that can be done and used at the library.
9. Last month the board approved the Scan-Pro 1000 for the Quincy library. When John
   went to order it, he found out that the Scan-Pro 2000 model was available which was
   $215 more and includes the warranty. **Motion made by Kne, supported by Reppert,**
   **to approve the additional $215 from Quincy's Capital Improvement Fund for the
   purchase of the Scan-Pro 2000, which is the newer model. Motion carried.**

10. Quincy is having a Home Tour December 5th, and the Quincy library will be on the tour.
    The case to hold the G.A.R. roster is finished and the roster is on display. The Federal
    flag will not be finished in time for the tour.

2. Building Committee: Did not meet.
   1. The proposal presented to the board by the Plan of Service Committee states that beginning
      by October 1, 2010 and no later than October 1 of each subsequent year, Branch Managers,
      after consultation with their respective Advisory Boards, may present to the Director a plan
      with clear cost estimates to transfer up to 80% of the upcoming year's capital funds to cover
      specifically identified branch operating expenses, such as but not limited to, additional
      hours or additional materials and supplies. The plan must include a budget detailing the
      assignment of the money to the appropriate operating budget line(s). The Director shall
      review each Branch Manager's proposed transfer plan to verify the accuracy of the numbers
      included in it and the consequences of such transfer on the overall budget for the District.
      The Director shall report each Branch Manager's plan to the Board at its next regularly
      scheduled monthly meeting together with the Director's recommendation for Board action
      on the plan. All proposed plans shall be presented to the Branch District Library Board no
      later than the October Board Meeting each year, so that any proposed transfers from capital
      to operating can be included in the operating budget for the coming year.

No Branch or Branch Manager is required to propose any transfer from Capital
Improvement to operating expense in any given year. The Branch District Library Board
shall consider all proposed transfers in light of the Library's long-range plan and current
budgetary consequences. Upon approval by the District Library Board, the transfer shall
occur as tax dollars are received the following year, and all funds so transferred shall be
expended as provided in the approved plan before the end of the year. There shall be no
carry-over from year to year for branch funds transferred from capital to operating expenses pursuant to an approved plan as described above. **Motion by Reppert, supported by Frick, to table the change to the plan of service until next month's meeting. Motion carried.**

4. Personnel Committee: Did not meet.
5. Finance Committee: Did not meet.
6. Technology Committee / Children's Internet Protection Act: Did not meet.
7. Director's Report: (Placed on file.)
8. Automation Report: (No report.)
9. Statistical Reports:
   1. Book Budget: September 2009

**NEW BUSINESS**

- Donation letter

**INFORMATIONAL ITEM**

- 2010 Meeting schedule of the Branch District Library Board
- Library Closings for 2010

**EXTENDED PUBLIC COMMENTS**

Nola Baker introduced the student intern to the board members and explained how he is interested in joining the library world. The board wishes him the best.

**ADJOURNMENT**

**Motion made by Kne, supported by Frick, to adjourn the meeting.**

**Meeting adjourned at 7:20 p.m.**

Respectfully submitted

Bonnie Frick
Acting Board Secretary

Gina Horn
BDL Recording Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the Meeting/Hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District Library System, 10 E. Chicago St., Coldwater, MI 49036 – (517) 278-2341