

**Branch District Library Board Meeting**

10 E. Chicago Street  
Coldwater, MI 49036  
3<sup>rd</sup> Floor Meeting Room

March 16, 2009  
6:00 P.M.

**Minutes**

Cherry calls the meeting of the Branch District Library Board to order at 6:00 P.M.

**Present for roll call**

Dorothy Cherry, Gayle Clover, Bonnie Frick, Pat Kne, Lynda Chan, Georgann Reppert

**Absent for roll call**

Jack Gay (excused)

**Also present**

Bruce Mills, Director; Lynnell Eash, Bronson Branch Manager; Gina Horn, BDL Secretary /  
Sherwood Branch Manager; Cindy Sebald; Bob Kne

**Approval of Agenda**

**Motion made by Chan, supported by Frick, to approve the agenda of March 16, 2009 as corrected (no audit report). Motion carried.**

**Brief Public Comments**

Sebald: The Union Township millage passed for fire and cemetery maintenance.

The Union Township Friends have filled out the application for the stimulus package and Ralph Strong turned it over to the County Supervisor on Friday.

The Union Township Friends of the Library representatives met with Bob Hemker, the contractor of the new building, to terminate their agreement due to a conflict of interest.

The Friends are still trying to work out the plan of cooperation with Union Township.

Cherry: Dorothy Cherry feels strongly that the Union Township Friends group needs to have an attorney assist with the agreement between the Union Township Friends and Union Township Board. The Branch District Library Board feels that it is in everyone's interest to legally have everything in place before continuing and without a legal agreement it could jeopardize the stimulus money.

**APPROVAL OF MINUTES**

**Motion by Frick, supported by Kne, to approve the minutes of the February 16, 2009 meeting. Motion carried.**

**CORRESPONDENCE**

None.

## FINANCES

1. Approval of Bills: February 27 & March 13, 2009
  - Motion by Reppert, supported by Chan to approve the bills as submitted. Motion carried.
2. Financial Report: February 2009 (Placed on file.)
3. Branch County Penal Fine Chart: February 28, 2009 (Placed on file.)
4. Bronson Fiduciary Reserved Fund: February 2009 (Placed on file.)

\*Bronson will need the interest money from Glen Barnett's Endowment Fund for their Barrier-Free Access project.

## PENDING BUSINESS

1. Reports from Central & Branch Liaisons:
  1. Algansee Branch: Mills reports.
    1. Our program for March is *Spring into Reading* with a challenge to Sherwood library. We are taking count of the number of pages read in March. We have had 12 patrons sign up so far.
    2. Tuesday, March 17<sup>th</sup> is our Book Discussion for *Anatomy of a Murder*, which will start at 5:00 p.m.
    3. Children are already creating at our library. They are using all recycled items to build a little pet shop community.
    4. When the weather is warmer, we will try building bird houses outside.
  2. Bronson Branch: Eash reports.
    1. We held our *Creative Hour* this past Saturday and built bird houses. Everyone was happy with the houses they made and said they were looking forward to next month.
    2. One of our volunteers will be helping with a Dr. Seuss birthday party.
    3. Our *Teen Club* met and made CD holders. Next month we will be having a *Game Night* for the teens and will be using our new Wii system.
    4. This month we will start our Easter Egg Contest. Patrons can bring in a blown-out real egg, ceramic egg, or wooden egg that they have decorated to be judged.
    5. We are starting our *Puppet Workshop*, in which the patrons will learn how to write a puppet show, work the puppets and do the scenery. The show will be during *National Library Week*.
    6. The *Bronson Bookies* will be discussing the *One Book, One County* book, *Anatomy of a Murder* this week.
    7. Stephanie Davis, and Lynnell Eash have been invited this week to read at Anderson school for *March is Reading* month.
    8. The Bronson Friends group received a new cost estimate for the *Barrier Free Project* which is \$268,165. The Friends have also received the notification of the stimulus package. The Friends were able to get it filled out and faxed right away.
  3. Coldwater Central Branch: Mills reports.
    1. In Kids Place the Homeschool group did research for *Black History Month*. The children each researched their favorite African American, gave an oral presentation and put three informational items on a quilt square. Not everyone was finished, but there are some squares on display in Kids Place.
  4. Coldwater Public Library (Holbrook Heritage Room) February 2009 minutes (Placed on

file).

5. Quincy Branch: Frick reports.

1. Today was the day that the Grand Army Republic Flag was brought back to the Quincy branch and hung for display. The Quincy Advisory Board has decided to hold off sending the Federal flag to the textile conservator due to lack of funds. Additional grant opportunities are still being sought for restoration of our federal flag.
2. The Quincy Library will be having an Open House Friday, May 22 during the Lincoln Train festivities to give the community an opportunity to view the restored Civil War era flag.
3. The One Book, One County discussion group Saturday had 7 participants. Discussion leader, Bonnie Frick.
4. Quincy's February "Winter Blahs" contest had quite a bit of interest. Winner: Carolyn VanRiper (read 3053 pages).
5. Circulation has been good, 14 new registrations and the computers are used almost all day.

6. Sherwood Branch: Horn reports.

1. We are having a reading challenge with the Alganssee branch. We are putting up one footprint on the wall for every 100 pages read and as of today we have a little over 3,000 pages read.
2. We now have a *Wall of Fame* for those children who read over 500 pages. For every 500 pages they read, they will get their name in for a prize drawing. For all those who participate with March is Reading, we will be having a Wii and pizza party. For the adults that participate, there will be a drawing for a gift basket.
3. The Weight loss group is going really well. We have had more people join this month. Our total weight loss since starting the group is 75 pounds. We have been meeting on Tuesday's at 6, working with Wii Fit and Wii Beach games, having lots of fun while getting in shape. We will be moving our meetings to Thursdays after this week (due to building schedule conflicts) and hope to start walking when weather permits.
4. We have been busy with donated books. One family brought in three large grocery bags full of Michigan Chiller and Goose bump books. These books are in good condition and we very much appreciate the donations.

7. Union Township Branch: Mills reports.

1. The Grand Prix was enjoyed by all, from the playing of the national anthem to ladies and gentlemen start your engines, through the heats to the final race. We even had two out of state drivers for our Grand Prix. This event was held Saturday afternoon on March 7<sup>th</sup>.
2. Coming up next is our *Build a Nest Box Program*. We are offering bluebird, wren or bat kits. The Friends of the library will give one to each child present. The kits will also be available for purchase. This event will be held at the Fire Hall on Saturday, March 28<sup>th</sup> from 9:30 – 11:30. Registration is required.
3. Sandy and Pat are on vacation this week, leaving the library in the very capable hands of Judy Gottschalk.

2. Building Committee: Did not meet. \* Question asked about payment of roofing project. Discussed.
3. Ad-Hoc Committee (Children's Services Committee): Did not meet.

4. Personnel Committee: Did not meet.
5. Finance Committee: Met March 26, 2009
  1. Possible Changes to Capital Improvement Fund. It is the recommendation of the Finance Committee to change the Plan of Service, retroactive to January 1, 2009 through January 1, 2011 and to be a 50/50 split and not limit what is reserved for automation, which will allow it to be for other district wide needs. This will be reviewed in two years. **Motion by Clover, supported by Reppert, to approve an amendment to the plan of service.**  
**Amendment approved.**
6. Technology Committee/Children's Internet Protection Act: Did not meet.
7. Director's Report: March 16, 2009 report placed on file.
8. Automation Report: March 16, 2009 report placed on file.
  1. Book Budget: 2009
  2. Monthly Statistical Report: February 2009
  3. Capital Projects: 2009

#### **NEW BUSINESS**

1. Furnace: The board would like to have the furnace evaluated.

#### **INFORMATIONAL ITEMS**

- Staff Meeting Minutes – February 2009

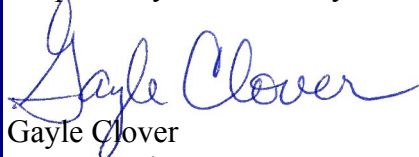
#### **EXTENDED PUBLIC COMMENTS**

None

#### **ADJOURNMENT**

**Motion to adjourn made by Clover, supported by Reppert. Meeting adjourned at 7:24 p.m.**

Respectfully Submitted by



Gayle Clover  
BDL Board Secretary

Gina Horn  
BDL Recording Secretary

The Branch District Library System will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the Meeting/Hearing upon one week's notice to the Branch District Library System by writing or calling the following: Branch District Library System, 10 E. Chicago St., Coldwater, Mi 49036 – (517) 278-2341