President Dorothy Cherry called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PRESENT FOR ROLL CALL

Marilyn Ashdown, Secretary; Carol Brown; Lynda Chan; Dorothy Cherry, President; Gayle Clover; Jack Gay, Vice President; and Carol Walter.

No one!

ABSENT FOR ROLL CALL

ALSO PRESENT

Bobbie Brickey, Quincy Library Board; Pat Kaniewski; Carole Maddox; Bruce Mills, Director; Barbara Riegel & John Rucker.

APPROVAL OF AGENDA

Walter moved, seconded by Brown, to approve the Agenda of April 18, 2005 with two additions: New Business #1 Cherry’s conversation with Jerry Hubbard, Union Twp; #2 Branch District Library Board Summer Tour of the Branches. Motion carried.

BRIEF PUBLIC COMMENTS

Bobbie Brickey - Jane asked to be remembered and a Special Hello to everyone! Cherry: The Board says “hello to her” let her know we think of her not only at these meetings each month, but also between meetings.

APPROVAL OF MINUTES

Ashdown moved, seconded by Walter, to approve the Minutes of March 21, 2005 with correction on Page 2 – Section D Union Twp. Motion carried.

CORRESPONDENCE

1. March 29, 2005 Industrial facilities tax exemption certificate Quality Spring/Togo.

FINANCES

1. Approval of the Bills: Gay moved, seconded by Brown, to approve the bills of 3/18 – 4/01 – 4/15/05 as submitted. Motion carried.
PENDING BUSINESS

1. Reports from Central and Branch Liaisons:

   Bruce Mills reported:
   
   Central News:
   ~ During Spring Break Week we entertained 500 kids throughout the three branches that had the Zoomobile. 
      220 here at Central, several people checked out books after the program. Paid fines and registered for a 
      library card.

   b. Bronson: Carole Maddox reported:
   ~ 208 kids visited the Zoomobile. Was informed we could have used the theater.
   ~ Also, had people register and sign out books after the program.
   ~ Meeting with the Principal from the Middle School, Ryan Elementary, the youth program wants to coordinate 
      Summer Reading with the library. They would like to have a weekly program at the library. Will purchase 
      each child a book, hopefully have book discussions, and they talked about having hot dogs outside 
      afterwards. Every Wednesday 10:30 – 1:00. They will do a community calendar and have all events listed.
   ~ On the Bronson Endowment Fund – Barnett Estate if finally settled will be receiving $12,000.00 a year. It 
      was indicated that the Bronson Manager could only spend the monies. I feel it should be Bronson Library 
      Board & Branch Manager.
   ~ Grandkids on the radio ;-) talked about Earth Day!

   c. Quincy: Carol Brown reported:
   ~ Celebrated National Library Week.
   ~ The American Red Cross Baby sitting clinic will be held May 6th & 7th.
   ~ Over 450 letters to patrons have been sent regarding donations to the Library. Each letter thanks the Patron 
      for all the support we have received.
   ~ Circulation has been very good.
   ~ Story Hour attendance is also very good. Parents are already asking about Story Hour.
   ~ Union City Annual Friends meeting will be held Tuesday, April 19th @ 5:30 p.m. Lisa and Renee will be 
      attending.

   d. Union Twp: Pat Kaniewski reported:
   ~ 12 girls participated in the Red Cross Babysitting Clinic on Saturday.
   ~ We will be hosting the annual Friends meeting @ 5:30 p.m. on 4/19/05.
   ~ Zoomobile is scheduled for June 6th in Union. First day of Summer Reading kick-off.
   ~ I will be on vacation later this week.

   e. Sherwood: John Rucker reported:
   ~ The day before the Zoomobile they had the Stevens Puppets. Great puppet show, hand carved puppets nearly 
      50 years old.
   ~ Red Cross Baby Sitting class 13 girls attended.

   f. Algansee:
   ~ No Report.

2. Building Committee: April 16, 2005 meeting.

   Gay reported:
   Building Committee met on Saturday morning, April 16th. You have in your packet a proposed reading area sketch. Those 
   in attendance were: Carole Bolton, CPL Board Representative; Dorothy Cherry, Carol Walter, Bruce and myself. Lynda 
   Chan was unable to attend. Lots of discussion. Need cost estimates before moving on. Gay moved, seconded by Chan, 
   to proceed with project and authorize Bruce to contact the Architect for cost estimates and proceeding with the 
   bidding process separating out bids for Periodical Area and Circulation Area. Motion carried.

3. Children's Committee: Did not meet.

4. Personnel Committee: Did not meet.

Cherry reported:

Letter from Erica Ewers, Algansee Township Supervisor, with concerns.

- The contract between the library district and Algansee Township expired on March 31, 2005.
- Algansee phone number not listed in either the telephone book or directory assistance.
- Correct address in future publications. (Bruce assured Erica that the address would be corrected.)
- Capital funds to install a handicapped ramp for the library. Bruce will inform Erica that the Finance Committee would entertain a request from them to spend capital improvement funds for Algansee Township to install a handicapped ramp at the library.

Brown moved, seconded by Gay, to approve the Algansee Township amendment as described. Motion carried.

6. Technology Committee/Children’s Internet Protection Act: Did not meet.

(John Rucker, Automation Librarian is continuing to monitor Internet filters to comply with the Children’s Internet Protection Act.)

7. Directors Report: April 2005

- Budget Line Item Clarification: Discussed.
- Capitalization Policy: two responses received.
- Labeling Questions: We should not experience any legal problem with the labeling system.
- QSAC Update: Reviewed 4/18/05
- Remodeling Update: Updated drawing of the remodeling project and a questionnaire via e-mail for the circ. Staff input.
- Staff meeting: Our next meeting will be on Monday, April 25th @ 9:00 a.m.
- Statewide Delivery Service: Statewide delivery service is scheduled to begin on October 1, 2005.
- User Survey: Over 2,000 user surveys were sent out for National Library Week.


- Phone system was finished on Friday 4/15/05
- Problems with the new router are resolved.
- Purchased the hardware that is needed and will deploy in the coming months.
- Attorney Lillis replied to my query about the Web Site Privacy Notice. (Approved 4/18/2005)

Walter moved, seconded by Chan, to approve the Web Site Privacy Notice as presented. Motion carried.

- Busy with Survey’s
- Furniture/Temperature monitoring, will report on next month.

9. Statistical Reports: Informational items

- Book Budget: 2005
- Use Statistics: March 2005
- Capital Projects Report: March 2005

NEW BUSINESS

1. Cherry’s conversation with Jerry Hubbard, County Commissioner representing Union City regarding the discussions about moving the Township Building Offices across the street. Discussed at length.

2. Branch District Library Board Summer Tour of the Branches: Gay moved, seconded by Walter, to take a summer tour of the Branches in reverse Alpha order starting with May 16th meeting at Union Twp. Library. Motion carried.

<table>
<thead>
<tr>
<th>Date</th>
<th>Library Branch</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 16th</td>
<td>Union Twp. Library</td>
</tr>
<tr>
<td>June 20th</td>
<td>Sherwood Library</td>
</tr>
<tr>
<td>July 18th</td>
<td>Quincy Library</td>
</tr>
<tr>
<td>August 15th</td>
<td>Bronson Library</td>
</tr>
<tr>
<td>September 19th</td>
<td>Algansee Library</td>
</tr>
</tbody>
</table>

3
INFORMATIONAL ITEMS
Gay suggested the library make a donation in memory of George Herman. Large print collection on sailing, adventure humor, westerns and autobiographies and antique farm implements.

EXTENDED PUBLIC COMMENTS
Comment and/or Suggestion Cards:
Ashdown: Question on if anything was done about the 2-week policy checkout. Bruce will look into this.
  ~ Atlantic Monthly magazine (on order.)
  ~ Sponsored Book Club - Bruce will check on this.

ADJOURNMENT
Clover moved to adjourn. Meeting adjourned at 7:20 p.m.

Respectfully submitted:

Marilyn Ashdown
BDLS Board Secretary

Barbara Riegel, Recording Secretary