

DRAFT

10 E. Chicago St - Coldwater, MI 49036

**BRANCH DISTRICT LIBRARY SYSTEM  
BOARD MINUTES**

*Central Library Meeting Room*

June 18, 2001

6:00 P.M.

**PRESENT FOR ROLL CALL**

Marilyn Ashdown, Carol Brown, Dorothy Cherry, John Swanson, President; Rosemary Smitley, Jack Gay, and Acting Director Bruce Guy.

**ABSENT FOR ROLL CALL**

Vera Hurd (excused.)

**ALSO PRESENT**

Jane Baldwin, Quincy Library Board; Bobbie Brickey, Quincy Library Board; Frank Hemphill, Richard Sharland, Board Consultant; and library staff.

**APPROVAL OF AGENDA**

Ashdown moved, seconded by Brown to approve the Agenda of June 18, 2001. Motion carried.

**BRIEF PUBLIC COMMENTS**

Maddox: Spoke with Linda VanWormer and never received a thank you type letter from the Board for her years of service.

**APPROVAL OF MINUTES**

Gay moved, seconded by Smitley to approve the Minutes of May 24, 2001. Motion carried.

Cherry moved, seconded by Brown to approve the Minutes of the "Special" Board Meeting of May 30, 2001. Motion carried.

**CORRESPONDENCE**

- ☒ MiBizSouthwest paper inquiring if the library would want to place an ad.
- ☒ Tax abatements:

**FINANCES**

1. **Approval of Bills:** Cherry moved to approve the bills as submitted, seconded by Smitley. Motion carried.
2. **Financial Statement:** Gay moved to accept the Financial Statement, seconded by Cherry. Motion carried.
3. **Penal Fine Chart:** Discussed.

PENDING BUSINESS1. Reports from Central & Branch Liaisons:a. Coldwater: John Swanson reporting:

- ☞ Shirley Clevenger resigned.
- ☞ Meeting with volunteer's (July or August.)
- ☞ Swann Galleries sold more slides that went with the Megalithscope.

b. Bronson: Carole Maddox reporting:

- ☞ On vacation last week.
- ☞ Air Condition went out! Fixed and cooling.
- ☞ Elementary children visit the library during the months of April and May. Ten new patrons since that tour has signed up for the Summer Reading Program.
- ☞ Kindergarten and first grade they like us to read to them. The older ones, we are to show them the types of books we have. Saturday a little girl came to visit the library and wanted me to show her the book that had a title.

c. Quincy: Carol Brown reporting:

- ☞ No meeting at Quincy. Status quo

d. Union Twp: Pat Kaniewski reporting:

- ☞ Reported last month on having (2) two bikes for the Summer Reading Program, we now have (6) six thanks to a business man.
- ☞ Summer Reading Program starts tomorrow (June 19<sup>th</sup>) Distributed over 500 flyers to the Elementary and Middle School.

e. Sherwood: Bruce Guy reporting:

- ☞ Nothing to report.

f. Algansee: Lynell Eash reporting:

- ☞ Sue May and I visited the Jennings Elementary over 700 kids. Summer Reading program mentioned.
- ☞ Flyers sent out to Marble Lake Association. Marble Lake Newsletter, will put info in next years newsletter, missed it this year.
- ☞ Gates representative visited the library.
- ☞ Started new hours June 1<sup>st</sup>.
- ☞ Twenty new people coming into the library.
- ☞ Tuesday (June 19<sup>th</sup>) Pre-school story time and Saturday craft hour.
- ☞ Summer Reading Club.
- ☞ Jennings school donated \$1,000.

2. Building Committee Report: No report.3. Children's Committee Report: No report.4. Personnel Committee Report: No report.5. Plan of Service: No report.6. Technology Committee Report: No report.7. Director's Report:

- ✓ Major problem with the air conditioning. Dick reported it to Havel Bros. has taken until last week to get it fixed.
- ✓ Jeanne & Leslie are working on the Capital Fund/availability for use - Branches and Central.
- ✓ Fax from USAC (Universal Service Administrative Company.) Impact of Children's Internet Protection Act Requirements on receipt of e-rate discounts.
- ✓ Color Network Printer - on hold.

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NEW BUSINESS

1. Summer Schedule 2001 Central Library (hours): Cherry moved to approve the summer schedule 2001, seconded by Smitley. Motion carried.
2. Approval of Employment Agreement: Brown moved to approve and have chair sign, seconded by Ashdown. Motion carried.

INFORMATIONAL ITEMS

Brown: asked about the antique card catalog, was any antique dealer contacted.  
Swanson discussed about changing the meeting night, will be on July agenda.

EXTENDED PUBLIC COMMENTS

ADJOURNMENT

Moved by Brown to adjourn, seconded by Smitley: Meeting adjourned 6:55 P.M.

Submitted by:



Marilyn Ashdown, BDLS Board Secretary

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