

BRANCH DISTRICT LIBRARY BOARD
SPECIAL MEETING
APPOINTMENT OF DIRECTOR
FEBRUARY 6, 2001

Approved
DRAFT

Called to order at 7:03 p.m.

Present: John Swanson, Vera Hurd, Dorothy Cherry, Jack Gay, Carole Brown, Rosemary Smitley

Absent: Marilyn Ashdown

Also present: Lynell Eash, Sandy Cunningham, Mary Burdick, Bobbie Brickey

On motion by Dorothy Cherry, seconded by Carole Brown, the Board approved the agenda.

No member of the public offered comments.

The Personnel Committee made no recommendation for appointment of Director. At the suggestion of Jim Seidl, the Board rated the two remaining candidates on categories of qualifications supplied by the Personnel Committee. The categories and votes of five Board members, excluding John Swanson who did not participate in this voting, are listed below.

	Tina Peak	Bryon Sittler
Administration: (Cherry abstained)	1.5	2.5
Prepare annual budget	5	0
Staff management experience	4	1
Public relations/communications	3	2
Community involvement in present community	3	2

TOTALS:

Tina Peak 16.5
Bryon Sittler 7.5

The Board discussed factors beyond those listed: Who could run a good millage campaign - Location of director's residence - Knowledge of Michigan library law - Michigan certification as professional Librarian I - Date by which applicant could start.

President Swanson stated he thought either candidate would do a good job, and he read e-mail he had received from absent Board member Marilyn Ashdown. She ranked Tina Peak first and Bryon Sittler second, and made favorable comments regarding both.

Cherry voiced opposition to the conduct of the director search process that resulted in driving off the only local applicant and suggested that the position should be advertised anew.

Gay found it curious that the search produced only three applicants. Brown noted that there had been four applicants, and two had withdrawn their applications.

On motion by Brown, seconded by Hurd, the Board voted on whether a vote should be taken on the two candidates. Brown, Hurd, Swanson, and Smitley voted, Yes. Gay and Cherry voted, No.

The Board then cast votes for the candidates as follows:

DRAFT

Tina Peak: John Swanson, Carole Brown, Vera Hurd, Dorothy Cherry, Jack Gay
Bryon Sittler: Rosemary Smitley

Having determined to offer the position of Director to Tina Peak, the Board specified the terms of the offer to be communicated by John Swanson, first by phone and then by fax. The offer shall be in accordance with the posted notice, subject to the following conditions

1. She be required to answer no later than 5 p.m. Friday, February 9;
2. Be able to start work no later than March 12; and
3. Acquire Michigan certification as Librarian I within 30 days of starting date

The Board also authorized President Swanson to state that the Board would enter into a Memorandum of Understanding assuring that the term of employment would be at least one year.

By unanimous consent, the Board approved communicating all the above terms to applicant Tina Peak and determined that no communication should be made to Bryon Sittler pending response by Tina Peak. In the event Tina Peak declines the offer, John Swanson directed that another special Board meeting would be scheduled immediately.

President Swanson directed that a notice be posted, identifying Bruce Guy as Acting Director and advising employees to report or direct all library concerns to the Acting Director. The notice should also state that the Board would communicate with employees through the Acting Director. In absence of the Acting Director, employees should contact Linda Birkenbeul or Jeanne Berg with problems.

Cherry requested that the Personnel Committee consider extra compensation for Bruce Guy as Acting Director/Automation Librarian since he is performing two jobs for one paycheck and will continue to do so until a new director is hired.

Public Comments: Sandy Cunningham spoke as an employee of 15 years. She thinks leadership is needed with staff. She stated she has seen last two directors develop health problems because of staff.

On motion by Smitley, supported by Gay, the meeting adjourned at 8:20 p.m.

Respectfully submitted,

Dorothy Cherry
Substitute Secretary