# BRANCH DISTRICT LIBRARY

## BRANCH DISTRICT LIBRARY BOARD MINUTES 17 AUGUST 1992 4:00 PM

ROLL CALL: Ι.

Jeanne Berg, Bill Stewart, Vivian PRESENT:

Slisher, Tim Miller, Carol Brown, Richard Sharland, Phyllis Rosenberg,

and Liz Rosenbloom.

Claire Heinonen, Greg Hager ABSENT:

AGENDA: II.

Tim Miller moved, Viviam seconded, approve the agenda

additional items. Approved.

Item VI. Pending Business: Liason Reports: Quincy; Board action on Allen Penal fines interest

for Ouincy.

Item VII. New Business: add

A. Delivery Contracts

Item VII. New Business add B.

Friends Groups- help from

stronger Friends

III. MINUTES:

Vivian moved, Jeanne seconded, to accept the Minutes of the Regular Meeting of July 20, 1992. Approved. moved, Jeanne seconded to approve the Closed Executive session Minutes of July 20, 1992 correction of the date.

BRIEF PUBLIC COMMENTS: None IV.

FINANCES: V.

Jeanne moved, Tim seconded, to accept the July Financial Statement. Approved.

Operations Chart noted.

Tim moved, Carol seconded, to approve Vouchers C.) 3102A - 3155. Approved.

Penal fines noted to be somewhat above last D.) year's amount.

VI.

# PENDING BUSINESS:

- Reports from Branch Liaisons 1. Bronson - Their Board would like a BDLS Quarterly report on the Capitol Outlay Fund. Also, they want to know on what it can be The City and Township have cut their used. allotment to the Library and do not want to pay for cleaning and the bookeeper as of this coming year due to the passage of district millage.
  - 2. Coldwater No report 3. Quincy - Staff and public happy with the extended hours. Carol moved, Jeanne seconded, to add the Allen Penal Fine interest money to the Allen Penal Fine money for Quincy and have that included on their monthly report. Approved. 4. Union City - Status Quo
- Committee Reports B.) 1. Finance - will meet September 1, 1992 at
  - 7:30 PM 2. Personnel - will meet August 31. Need to Library District other at look agreements. Bill moved, Jeanne seconded, to direct Phyllis to respond to BDLHEA on behalf of the Board ( letter of 8/17/92 attached ). Wage and fringe benefits are being looked into.
  - Building No report
- Storage in process C.)
- Automation Automation systems demonstrations D.) by two likely vendors will be scheduled. Firm proposals will be forthcoming. The contract between Burns and Parsons needs to be terminated.
- Directors Report E.) 1. Reimbursement requests are to be directed to Catherine.
  - Need to re-affirm the District Library 2. Levy.
  - There have been requests from various BDLHEA members but nothing formal or clean cut.
  - Algansee Township Supervisor, 4. Shilling, reports that they would like to not pay rent for the Algansee Library.
  - Comment has been mafe that the Library doesn't need the Penal Fine money. Phyllis will send a letter to Judges Cherry and Coyle.

## VII. NEW BUSINESS

- A.) Carol moved, Tim seconded, to authorize Richard to sign the Woodlands Delivery contract.
- B.) Phyllis will contact the State of Michigan Friends of Library office to arrange a meeting with the District librarian and Friends group.

VIII.

## INFORMATIONAL ITEMS:

- A.) Liz's service report discussed
- B.) Greg's Happy Anniversary

IX.

EXTENDED PUBLIC COMMENT: Jane Baldwin from Quincy asked the Board to let the Branches know how to make Capitol Outlay requests.

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ADJOURNMENT 5:32 PM.

Submitted BY,

Carol Brown Secretary