BRANCH DISTRICT LIBRARY  
BOARD MINUTES  
SPECIAL MEETING  
30 DECEMBER 1991  
9:00 A.M.

PRESENT: Orville, Tim, Richard, Carol, Vivian, Clare, Phyllis, Greg

ABSENT: Bill, Terry


FINANCES: A. Tim moved, Carol sec., to approve the final November 1991 financial statement. Approved

OLD BUSINESS: A. Hearing of the adoption of the '92 Budget open to Public comment:

Jane Baldwin (main spokesperson) and other members of the Quincy Library Advisory Board and Bernard Friend and other members of the Quincy Township Board were present to comment on the following items that would affect budgetary items.

In working for the District Millage, the Quincy Board emphasized that the librarian & clerk would be better off financially and the library in Quincy would be opened longer hours & have better services. The District is extending the hours at the Branches and are meeting the wages of the librarian & clerk, but the problem in Quincy is the hours and stipends that the Quincy Township had supplemented to the County library branch will no longer be given. It is the Township Board's feeling that the passing of the Millage should handle this. Therefore, the Quincy Branch will not realize any extended hours. The District is just picking up what the Township had done in the past. One suggestion, is to shift funds since Quincy does not need book money as much as it does staff.

Other comments were made pertaining to the Quincy concerns. (See attached statement) The District Board asked to be able to discuss these challenges and try to solve some of the problems as it formed its' short-term & long-term goals as a new District.

Hearing closed at 10:17 A.M.
Meeting was reconvened 10:31 A.M.

Three additional items were added to agenda:

1. OLD BUSINESS: F. Reply to Quincy fax statement.

2. NEW BUSINESS: B. Request from Bernard Friend
C. Resolution of authority - bank account

Carol moved, Tim sec., to add these items to the Agenda. Approved.

OLD BUSINESS CONTINUED

A. Board discussion of Budget. Tim moved, Vivian sec., to adopt '92 Budget dated 12/10/91 with Capital Outlay Budget dated 12/16/91. Motion to call the question by Tim, sec. by Vivian. No discussion. Approved. Motion to adopt the budget was approved.

B. Tim moved, Clare sec., to approve the official paid holiday schedule (attached). Approved.

C. Tim moved, Clare sec., to purchase a manual paper shredder at cost of $149.00. Approved.

D. Carol moved, Vivian sec., to get the County estimate for administrative charges in WRITING for continuance of Phyllis' retirement & Blue Cross. Approved.

E. Transfer of funds will take place on or about January 3, 1992.

F. Tim moved, Carol sec., to send District Board response as amended to Quincy Library Advisory Board fax of 12/16/91.

NEW BUSINESS: A. Vivian moved, Orville sec., to purchase a rebuilt check protector w/ signature plate at total of $1015.00 Approved.

B. Addressing the request from Bernard Friend, Quincy Township supervisor, to send all township supervisors copies of the District's monthly agenda and minutes, the District Board will add to its Administrative policy that said copies will be sent to all the Branches to be made available to the public.

C. Tim moved, Vivian sec., to adopt Resolution granting authority to open deposit account. see attached. All present: Yes. Absent: Bill Approved.
Meeting adjourned at 12:00 P.M.

Respectfully submitted,

Carrie Brown

(2/26/92)