## **COMMUNITY CALENDAR**

Brought to you for FREE from the Branch District Library!





The Branch District Library (BDL) sponsors a Community Calendar on the LocalHop platform as a public service to provide information about events of interest to the residents of the BDL service area (Branch County and Allen Twp. of Hillsdale County)

## WHO CAN POST WHAT?

The Community Calendar may be used by non-profit civic, social, charitable, fraternal, religious, governmental, or educational organizations that are based in the BDL service area to post about their events and meetings.

## **FEATURES**



FREE!



You control posting of your events, the library does not vet or approve.



Easily embed the calendar on your website. The widget is mobile-friendly, or visitors can download the LocalHop app.

## **TO GET STARTED**

- Go to www.BranchDistrictLibrary.org/CC and click on "Sign Up" at the top of the page.
- Print and sign the policy acknowledgement and return it to the library or email it to info@BranchDistrictLibrary.org
- 3) Follow the instructions on the calendar page to request an account from LocalHop.
- 4) Within 48 hours, LocalHop will send you login credentials.
- 5) After the library approves your account, you can start posting and add your own team members.
- Add the calendar widget to your website, or simply link to the Community Calendar from the library.