



DIRECTOR'S REPORT
March 18, 2019

Fundraising:

- In my last report, I wrote about our “Opportunity for Giving” letter, which was sent to over 700 people in December has so far only brought in \$1,000. It would be good to do something similar to this in the summer and have each branch submit a wishlist—I know other libraries in the nation have done this and the effort has been somewhat successful. I did ask, in my report, for your feelings and thoughts about this. I have not heard from anyone yet.

Community Events:

- On Wednesday, March 13, I participated in “United We Read” by reading to two classes at Anderson Elementary School in Bronson. As a former children’s librarian, I miss that part of the work and it was great reading to the kindergarteners. United We Read is sponsored by Branch County United Way and this year they had nearly 200 volunteers reading in every preschool – fifth grade class in the county.
- I will be attending as many sessions of the One Book, One County discussion “Radium Girls” by Kate Moore.

Budget:

- At the last Finance Committee meeting, Board President Ben Jewell asked me what I was going to do to fix the budget mess. I have been working on a budget revision and will leave that with the Finance Committee.

Webinars:

- Marijuana in Michigan Workplaces: What Public and Private Employers Need to Know
- Wandoo Reader -Patron Side
- A Universe of Stories: 2019 Summer Reading Program Ideas for Youth & Teens

Respectfully submitted,

Linda Lyshol



ASSISTANT DIRECTOR REPORT
March 15, 2019

- I spent some time over the weekend of February 23 getting all the library Macintosh computers hooked up to the Jamf Pro management system we had previously been using for Apple iOS devices only. As with the iOS devices, this management system offers many needed tools for making management easier, similar to what we've had available for years on with our Windows computers. There have only been a few rough spots, and I continue to really like this product.
- I met with Bob Harris and the agent for the new buyer of Fairfield Plaza to discuss a variety of things. The agent said the new owner plans to visit Coldwater soon, and we will schedule a meeting when that happens.
- I don't have a lot of time to spare these days, but I did my part to give back a little to the Evergreen community by proofreading the Evergreen annual report, which will be released at the conference next month. I will be out April 23-27 for this conference in Valley Forge, PA.
- The library's credit card number had to be reissued after a fraudulent ~\$40 charge was made to a restaurant delivery website in Canada. Our bank caught the activity and there were no further fraudulent charges.
- We have done 8 computer classes so far in March, which might be a record. Topics included, basic Windows, basic Macintosh, smartphone use, and establishing a website.
- I spent time evaluating human resource management software from 3 vendors: Zoho People, SwipeClock, and BambooHR. All three had merits. The personnel committee liked the options, but I'll be doing some more testing before we make a recommendation.
- And on a lighter note: I had a "butt-dial" (somehow to my internal extension) from a caller from Northern Ireland. She left a 3-minute long voicemail, full of laughter and a lovely accent as she talked to someone while watching a TV show. After I got over being perplexed, it was really quite amusing.

Submitted by John Rucker



- **One Book, One County 2019:** Book Talks have started for Radium Girls by Kate Moore. Copies of the book are still available at our 6 Library Branches or with no waiting on digital library provider, Hoopla. Join staff and Branch County at one of our Book Talks!

Saturday, March 16	10am	Union Twp. Branch
Friday, March 22	4pm	Sherwood Branch
Saturday, March 23	10am	Quincy Branch
Wednesday, March 27	5:30pm	Bronson Branch
Saturday, March 30	1pm	Coldwater Branch
Wednesday, April 3	7pm	Coldwater Branch
Friday, April 5	12pm	Alganssee Branch

- **Summer Reading 2019:** Branch managers, Teen Services Librarian, and department heads, have been working on details for Summer Reading, “A Universe of Stories”. BDL will continue to use the online tracking software, Wandoo Reader, provided free from the Library of Michigan. New this year, is that the district will be providing Grand Prizes for all three age populations. This allows previous sponsors the opportunity to help support the great programs being lined up this year at the individual branches.

Community Events:

- As a part of March is reading month, I coordinated with United Way to schedule several staff to participate in United We Read! This project places volunteers in classrooms across Branch County to read to students. There was a total of 191 special readers who ensured that every pre-school thru 5th grade was read a story on March 13. The Library was very glad to have a part in this important literacy event!

Webinars:

- Marijuana in Michigan Workplaces: What Public and Private Employers Need to Know
- Wandoo Reader -Patron Side

Submitted,

Kimberly Feltner



TEEN SERVICES LIBRARIAN REPORT March 2019

The Teen Services Department has been so busy with our Harry Potter themed March-is-Reading-Month! We have had lots of fun-filled programming, a large



increase in homework help, and 20 very excited teens that can't wait to spend the night in the library!

Our Harry Potter programs have garnered attention from teens that we've

never seen before, and that has been very encouraging! We've had great turnouts at both our "Harry Potter Wand Making" program and our "Harry Potter Trivia" program.

The Teen Services Department is counting down the days and having a blast planning for all the fun activities for the Harry Potter Lock-in. We will have games, the movies, and of course, lots of food and snacks. Registration and parent permission will be required.

Lastly, we are almost done with all program planning for Summer Reading, and it's looking like it's going to be a great year to be a Teen!



Submitted,

Jessica Tefft