TO: Teresa "Terry" Kubasiak
            Branch County Clerk

FROM: Martha J. Watson   *[signature]*
            ████████████████████████████
            ████████████████

DATE: 8 August 2018

SUBJECT: Resignation from Branch District Library Board

I am currently serving my second term as a county-at-large representative on the Branch District
Library Board of Trustees. My current term expires 31 December 2020. This is my resignation from
that position.

I am resigning to open up a position for the appointment of a new county-at-large representative. We
hope to recruit candidates for the County's consideration who live outside the City of Coldwater so as
to have wider representation from across our library district.

I have applied for the vacant City of Coldwater seat on the Board and understand that my appointment
will go before the City Council this month. I am resigning effective at the close of our library board
meeting on 20 August 2018, or at such earlier date that my appointment as a City representative is
approved.

If you have any questions, please do not hesitate to contact me at ████████████████████████

Cc: Linda Lyshol, Branch District Library Director
     Benjamin Jewell, President, Branch District Library Board of Trustees
     Kathi Holt, City of Coldwater

VIA EMAIL: ████████████

August 14, 2018

Martha J. Watson
25 Burns Park Drive
Coldwater, MI 49036

Dear Martha:

Please be advised that at its meeting held on August 13, 2018, the City Council appointed you to serve as a City of Coldwater representative on the Branch District Library Board. Your initial term, which completes the term of Daniel Gordon, will start on August 13, 2018, and end on December 31, 2018; and your second term will start on January 1, 2019, and end on December 31, 2023.

Thank you for your interest and willingness to serve. It is greatly appreciated.

Sincerely,

Kathi J. Holt
City Manager's Office

/kjh

pc: Terry Kubasiak, Branch County Clerk (via email ████████████████████████)
     Linda Lyshol, Director, Branch District Library (via email
     ████████████████████